



**SUBCONTRACT  
(CANADA)**

**PO No.**

**between**

Effective Date:
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**CONTRACTOR**

and

**SUBCONTRACTOR**

Name JOHNSON CONTROLS, INC. ("Buyer", "Contractor", the "Company", or "JCI")
Physical Address Branch Address
City, Province/Territory, Postal Code, Country City, Province, Territory, Postal Code, Country, Province or Territory, Branch Postal Code

Name SUBCONTRACTOR LEGAL NAME ("Seller", "Subcontractor", or "Supplier")
Physical Address Subcontractor Address
City, State/Province, Postal Code, Country City, Province, Territory, Postal Code, Country

Project Name Project Name	Buyer Contract No. XXXX-XXXX	Project Complete Address Project Address
Subcontract: Canadian \$ _____ Retainage/Hold-Back: ten (10) percent		Description

**The Work performed under this Subcontract is governed by the terms of this SUBCONTRACT including these SUBCONTRACT TERMS AND CONDITIONS and the Global Terms and Conditions of Purchase available at: <https://www.johnsoncontrols.com/betandc>**

**SUBCONTRACTOR**

Name (typed) Subcontractor Authorized Representative's Name	Title Subcontractor Authorized Representative's Role	Date
Signature: _____		

**CONTRACTOR**

Name (typed) Contractor's Authorized Representative Name	Title Contractor's Authorized Representative Title	Date
Signature _____		

**WORK TO BE PERFORMED:** Subcontractor agrees to furnish all labor, materials, equipment, tools, incidentals, supervision of Subcontractor's personnel in connection therewith, and other items pursuant to the terms and conditions of this Subcontract and as set forth in an associated Statement of Work, SOW, Scope of Work, Purchase Order, Change Order, or other ordering document (individually and collectively, an "Order") issued by Contractor (hereinafter the "Work"). Contractor reserves its right to control and supervise the Project (described above) overall; provided, that, any control and/or supervision over Subcontractor's Work shall only be performed to the extent Contractor is required to do so by law. The "Contract Documents" applicable to the Work to be performed by Subcontractor consist of (1) this Subcontract including the Subcontract Terms and Conditions (CANADA), (2) all higher tier contracts (including but not limited to the Contract between the Owner and General Contractor the "Prime Contract"), (3) Modifications to the Prime Contract, whether issued before or after the execution of this Agreement, and (4) all general, supplementary, and other conditions together with the drawings, specifications, and all addenda. Notwithstanding the foregoing, if any terms and conditions contained in an Order including the [Global Terms of Purchase](#) conflict with any terms and conditions contained in this Subcontract, the order of precedence is: (a) any Amendment to this Subcontract signed by both parties, (b) the Subcontract, and (c) the applicable Order terms. The Prime Contract provides for the furnishing of labor, materials, equipment, and services in connection with the Work. A copy of the Prime Contract, consisting of the Agreement Between Owner and Contractor (from which compensation amounts may be deleted) and the other Contract Documents enumerated therein, has been made available to the Subcontractor.

**SUBCONTRACT PRICE:** The Subcontract Price set forth in the Order includes all local, provincial, territorial and federal taxes that may be due or charged by reason of performance of this Subcontract including, but not limited to, licenses, royalty payments, fees, costs, overhead, profit, labor, materials, insurance, payment and performance bonds (as required by and noted herein by the Contractor and includes any and all costs and expenses incurred in connection with the completion of the Work. No additional amounts shall be paid to Subcontractor other than the Subcontract Price agreed to in the Order, unless a written Change Order executed by an authorized representative of Contractor has been issued.



## SUBCONTRACT TERMS AND CONDITIONS (CANADA)

**COMPLETION DATE:** Subcontractor agrees to complete all Work by the date set forth in the Order (the “Completion Date”). Subcontractor acknowledges and agrees that the Completion Date is set to permit Contractor to complete its scope of work by the Project completion date set forth in the Contract Documents (defined above).

**SUBCONTRACT:** The “Agreement” between the parties consists of (a) this Subcontract; (b) the Contract Documents; and (c) all applicable Attachments and Orders. The foregoing documents (and any amendments or modifications thereto) constitute the entire and integrated understanding and agreement between the Contractor and Subcontractor with respect to the subject matter hereof, and supersedes all prior understandings, representations, communications, and agreements, whether written or verbal. In the event of any conflict between any Attachment and this Subcontract, this Subcontract will control except to the extent that any of the Attachments contain terms more favorable to Contractor. The terms and conditions of this Subcontract take precedence over the terms and conditions of any other agreement between Contractor and Subcontractor, as it relates to the Work.

**ATTACHMENTS TO THIS SUBCONTRACT INCLUDE ALL OF THE FOLLOWING, UNLESS EXPRESSLY EXCLUDED BY JCI:**

Attachment 1 - Scope of Work/Statement of Work	Attachment 2 - Application and Certificate for Payment
Attachment 3 - NOT USED	Attachment 4 - List of Subcontractors and Material Suppliers
Attachment 5 - Request for Information	Attachment 6 - Subcontract Request for Change Order
Attachment 7 - Subcontract Change Order	Attachment 8 - Certificate of Completion, Application for Payment (Form CCDC 9B), WSIB clearance certificate
Attachment 9 - Final Waiver and Release	Attachment 10 - Johnson Controls Ethics Policy
Attachment:11 - Subcontractor Safety Specifications	Attachment 12 - NOT USED
Attachment 13 - NOT USED	Attachment 14 - Background Checks and Substance Testing

**SUBCONTRACTORS SHALL FURNISH ALL THE ITEMS CHECKED BELOW UPON EXECUTION OF THIS SUBCONTRACT, ALL OF WHICH FORM A PART OF THIS SUBCONTRACT:**

<input checked="" type="checkbox"/> Certificate of Insurance <input checked="" type="checkbox"/> Subcontractor License Number <input checked="" type="checkbox"/> NAICS – SIC Code <input checked="" type="checkbox"/> Prevailing Wage Schedule <input checked="" type="checkbox"/> Certified Payroll	<input checked="" type="checkbox"/> Tax ID Number <input checked="" type="checkbox"/> Business License Number <input checked="" type="checkbox"/> Alternative Method of Scheduling (Description) <input checked="" type="checkbox"/> Payment & Performance Bond
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**DEFINITIONS: FOR PURPOSES OF THIS SUBCONTRACT:** *Where a word is not defined in this Subcontract, it will be construed in accordance with local requirements in the absence of such requirements, its ordinary or natural meaning.*

- “Bond” when required by Contractor, Subcontractor shall provide performance and payment bonds in the dollar amounts specified by Contractor, with sureties rated no less than an Excellent (A, A-) rating by A.M. Best Company or otherwise acceptable to Contractor, dated as of the date of the Order. Subcontractor shall not be entitled to any payment until such Bond(s) have been provided and the cost of such Bond(s) shall be included in the Subcontract Price. No additional cost for Bond(s) will be considered by the Contractor.
- “Certificate of Insurance” and “Insurance” shall be as defined in Section 5 of this Subcontract.
- “Change Order” shall be as defined in Section 4 of this Subcontract.
- “Completion Date” shall be as defined in the face page of this Subcontract.
- “Day” or “day” means a calendar day.
- “Drawings” shall mean all graphic or pictorial presentations of the designer that shows the design, dimensions, plans, elevations, layouts, diagrams, schematics, schedules, and views of the Project.
- “Lien Legislation” shall mean the legislation in effect at the location of the Work which governs lien rights, legal hypothecs, and/or payment under construction contracts.
- “Project” shall mean the complete facility, building or improvement to reality described by all the Contract Documents of all contractors.
- “Project Schedule” shall mean the completion schedule for the Project as issued by Contractor’s Customer from time to time.
- “Scope of Work”, “Statement of Work”, or “SOW” shall mean the work specified in Attachment 1 to be performed in accordance with the terms of this Subcontract.
- “Specifications” shall mean the written presentation of the Project requirements for materials, systems, equipment, standards, workmanship levels, service details, and the integration of all aspects of the Project.
- “Work” shall mean the actual construction and furnishing of labor, services, and materials necessary to complete fully all the terms and conditions of this Agreement including, but not limited to, the Scope of Work set forth in Attachment 1.

**1. CONTRACT DOCUMENTS/WORK****1.1 Quality of Work**

Subcontractor shall perform the Work in strict compliance with this Subcontract, the Contract Documents, the Project Schedule and all applicable laws. Subcontractor agrees that the quality of the Work to be performed under this Subcontract shall be of the same quality required by the Contract Documents, or if none is specified then with due care and diligence. Subcontractor also agrees to perform the Work with the same degree of skill and to assume the same risks, duties and obligations as Contractor is obligated to assume pursuant to the Contract Documents. Subcontractor agrees to perform all Work, and furnish and supply all equipment, supplies, materials, labor and services which may be required or reasonably implied from the Contract Documents for the complete performance of the Work.

Subcontractor shall commence Work upon receipt of a notice to proceed issued by Contractor. Prior to commencement of the Work, Subcontractor shall meet with Contractor to review the construction schedule, payment procedures and all other areas of Subcontractor's performance under this Subcontract. Subcontractor shall additionally participate in any such meeting required by the Contract Documents.

**1.2 Examination of Contract Documents and Site**

Subcontractor represents that it has had full opportunity to review and has carefully examined all of the Contract Documents, the Project and site. Subcontractor warrants that it has satisfied itself as to the character, quality and quantity of Work to be performed, the conditions that will be encountered at the site or otherwise affect the cost or difficulty of performing the Work, the materials and equipment and other items to be furnished, and all other requirements of the Contract Documents and this Subcontract.

**1.3 Intent of Subcontract and Contract Documents**

The intent of the Subcontract is for Subcontractor to furnish all permit, fees, labor, materials, equipment, tools, plans, water, light, power and other items necessary for complete and finished Work. This Subcontract and the Contract Documents shall be construed as a whole. They are intended to supplement and complement each other, and shall, where possible, be so interpreted, and what is called for by one shall be as binding as if called for by all. Subcontractor agrees to assume towards Contractor, in connection with the Work required by this Subcontract, all of the duties, obligations and responsibilities which Contractor agreed to undertake towards Contractor's Customer pursuant to the Contract Documents including but not limited to liquidated damages, scheduling, builder's risk insurance, general liability insurance, warranties,

force majeure, clean-up, termination for default, termination for convenience, and indemnity.

The titling and division of Drawings and Specifications by trades or other classifications is for convenience only and the fact that any part of the Work should or could probably have been shown or specified under some other title or division shall not relieve the Subcontractor of performing or furnishing the required Work, nor entitle Subcontractor to extra compensation.

**1.4 Conflicts in or Omission from Subcontract or Contract Documents**

If Subcontractor believes that there is or may be any omission from the Contract Documents, or any conflict between this Subcontract and the Contract Documents, or if Subcontractor has any doubt as to the meaning thereof, Subcontractor shall immediately submit the matter to Contractor in accordance with the Request for Information set forth as [Attachment 5](#). Any Work performed before Contractor responds to the Request for Information shall be at Subcontractor's sole risk and expense. Upon receipt of Subcontractor's Request for Information, Contractor will issue, within a reasonable time, a written response or appropriate Change Order pursuant to the Changes paragraph.

Notwithstanding the provisions of this paragraph, there shall be neither an increase in the Subcontract Price, nor an extension of the Completion Date on account of any misdescription in or omission from this Subcontract or the Contract Documents of details of the Work which are clearly necessary to carry out the intent of the Contract Documents or which are customarily performed or furnished by contractors performing work similar to the Work described in the Subcontract for a complete finished job. Such misdescribed or omitted details shall be performed or furnished by Subcontractor at no cost to Contractor as if fully and clearly set forth in the documents.

If any provision of this Subcontract irreconcilably conflicts with a provision of the Contract Documents, the provision granting greater rights or remedies to Contractor, or imposing the greater duty, standard, responsibility or obligation on the Subcontractor shall govern. In the event of a direct conflict between or among any of the Contract Documents, the order of precedence to resolve the conflict shall be as follows: first, the contract between the Contractor and its customer; second, the Project Specifications and any addenda thereto; third, the Project Drawings and any revisions thereto; and fourth, this Subcontract shall control.

**1.5 Temporary Facilities**

Unless otherwise specified or agreed, Subcontractor shall provide all temporary sheds, offices and utilities in order to

## SUBCONTRACT TERMS AND CONDITIONS (CANADA)

complete the Work. Subcontractor shall arrange for temporary utility connections including but not limited to water, electricity, telephone, gas, compressed air, steam, heat and other similar services. All temporary services shall be secured and Subcontractor shall pay for the use or consumption of such services and facilities. Upon completion of the Work all temporary construction, signs and facilities shall be removed by Subcontractor at its expense.

### 1.6 Material and Workmanship

Unless otherwise specifically provided in this Subcontract, all material to be incorporated in the Work shall be new, of the most suitable grade for the purpose intended and in compliance with the terms and conditions of the Contract Documents. All Work shall be performed in a skillful and workmanlike manner, and in accordance with the Contract Documents. Contractor may, in writing, require Subcontractor to remove from the Project any employee of Subcontractor who Contractor deems incompetent, careless, or otherwise objectionable.

### 1.7 Conduct of Supplier Personnel

Whenever present at the worksite, (a) the Subcontractor shall comply and shall cause its personnel to comply with any and all applicable health, safety and environmental laws and regulations, all worksite policies and procedures, and all reasonable instructions or directions issued by Contractor, and otherwise conduct themselves in a businesslike manner; and (b) Subcontractor personnel shall at all times carry photo identification and shall dress in a manner appropriate in light of their job function and the environment in which they work. On all worksites, Subcontractor's personnel must wear hard hats, work boots, and any other safety gear that is required by any and all applicable health, safety and environmental laws and regulations and/or worksite policies and procedures. No signs for Subcontractor shall be displayed on the worksite without Contractor's prior written consent. Upon Contractor's request, Subcontractor shall remove any of its personnel for any reason from the Work. Subcontractor shall promptly cause such person(s) to be removed and replaced at no cost to Contractor; notwithstanding the foregoing, Subcontractor shall retain the sole right to hire and fire its personnel, and shall be solely responsible for oversight of its personnel.

### 1.8 Compliance with Applicable Laws

Subcontractor shall comply with all applicable federal, state and local laws, ordinances and codes and all lawful orders, rules and regulations thereunder. Subcontractor shall, without additional expense to Contractor, obtain all licenses and permits required for the prosecution of the Work. Contractor makes no express or implied representations concerning the applicability of any prevailing wage requirements to the Work to be performed under this Subcontract, and Subcontractor shall be liable to Contractor for any prevailing wage

assessments against Contractor in connection with Subcontractor's Work unless specifically waived in writing by Contractor.

### 1.9 Warranty

Subcontractor warrants that all material furnished and all Work performed will be free from defects in material and workmanship for a period of one (1) year (or such longer period as may be specified elsewhere in the Contract Documents including any higher-tier contract) after final acceptance of the Work by the Owner of the completed Project. Subcontractor shall, at no cost to Contractor, promptly and satisfactorily replace any material and correct any workmanship found to be defective or otherwise not in conformity with the Subcontract requirements and remedy any damage to other parts of the work resulting therefrom. Subcontractor shall also assume any additional warranty responsibilities required by the Contract Documents.

## 2. SCHEDULE AND COMPLETION

### 2.1 Construction Schedule

Time is the essence of this Subcontract. The Subcontractor shall furnish a schedule in accordance with the Project Schedule and the Completion Date to Contractor for Contractor's approval. If no Completion Date is otherwise specified in this Subcontract, the Subcontractor shall complete the Work as required by the Project Schedule or otherwise in accordance with the Contract Documents. Contractor shall have the right to require that the Work be performed consistently with the progress of the work of the Contractor and of other contractors or subcontractors at the construction site. The method of Subcontractor's scheduling of the Work shall be performed by Subcontractor in accordance with the method identified in the Contract Documents. If no method is described in the Contract Documents, and Contractor does not direct otherwise, any generally accepted method of critical path scheduling shall be acceptable.

Prior to commencing Work, the Subcontractor shall deliver to Contractor (1) Certificates of Insurance; (2) required Bonds; (3) Subcontractor's Schedule; and (4) a list of conflicts or omissions, if any, (pursuant to paragraph 1.4).

Upon receipt of such documents, Contractor will issue a notice to proceed. Issuance of the notice to proceed prior to receipt of the referenced documents shall not be considered a waiver by Contractor of the requirements of this paragraph.

### 2.2 Inspection

All material and workmanship shall be subject to inspection and test by Contractor at all reasonable times and places. If the Work is found to be defective or nonconforming in any material respect due to the fault of Subcontractor,

Subcontractor shall bear the cost and expense of examination, inspection and satisfactory correction and reconstruction of the non-conforming Work.

### 2.3 Sequence and Timing of the Work

Contractor has the right but not the duty to determine the sequence and timing of the Work. If Contractor exercises its right, then Contractor may reasonably direct the sequence and timing of the Work as required by the Contract Documents. If Contractor exercises its right under this paragraph, then Contractor may authorize an extension in the Completion Date of this Subcontract or issue a Change Order in accordance with this Subcontract.

## 3. PAYMENT

### 3.1 Progress Payments

The Subcontract Price stated in this Subcontract shall represent Subcontractor's full compensation for performing all the Work required by this Subcontract, subject to adjustments as otherwise provided in this Subcontract.

Contractor shall make monthly progress payments to the Subcontractor in accordance with the same terms and conditions as provided in the Contract Documents. Subject to compliance with the Lien Legislation, payments shall be payable to Subcontractor by the Contractor only if and to the extent Contractor has received payment therefore or within such shorter period specified by applicable law, statute, or regulation. Payment shall be made by Contractor to Subcontractor after receipt by Contractor of payment allocable to the Subcontract Price in accordance with the Lien Legislation. Payment to the Subcontractor is specifically agreed not to constitute or imply acceptance by the Contractor or Contractor's Customer of any portion of Subcontractor's Work.

Before the Subcontractor submits its first Application for Payment, the Subcontractor shall submit to Contractor a Certified List of Sub-Subcontractors in the form attached as Attachment 4 and a Schedule of Values in the form attached as Attachment 2. After submission of the Certified List of Subcontractors, and the Schedule of Values, Contractor shall review, and, if acceptable to Contractor, approve the completed Attachments.

Subcontractor shall submit to Contractor an Application for Payment in accordance with Attachment 2 and all applicable requirements of the Lien Legislation in sufficient time for Contractor to review and approve the Application and include the Application in Contractor's application for payment. Subcontractor's Application for Payment shall include: (1) the approved Certified List of Subcontractors; (2) the approved Schedule of Values completed in accordance with the actual completion of the Work as of the date of the Application, or

through the end of the month as required by Contractor; (3) for all Applications for Payment after the first, a fully executed statutory declaration in the form of the CCDC 9B, and (4) proof of compliance with applicable workers' compensation legislation.

Upon receipt of Subcontractor's complete Application for Payment, Contractor shall have fourteen (14) days or such other time as may be stipulated by the Lien Legislation to: (1) accept the Application for Payment, (2) accept in part or reject in part the Application for Payment, or (3) reject the Application for Payment and request re-submission. If the Application for Payment is rejected in any part, Contractor shall state its reasons for the rejection and issue notice as required by the Lien Legislation. Subcontractor may re-submit its Application for Payment or part thereof to correct the reason for rejection. Any resubmission shall be completed in sufficient time for Contractor to include the Subcontractor's Application for Payment in Contractor's application for payment. Acceptance by Contractor of the Application for Payment in whole or part shall not be construed in any manner as acceptance of the Work completed by Subcontractor as in conformity with the Contract Documents.

### 3.2 Final Payment

In addition to meeting the requirements set forth in paragraph 3.1, as part of the Application for Final Payment, and in order to complete the Work by the Completion Date, the Subcontractor's Application for Final Payment shall include reasonable evidence of the Subcontractor's compliance with all of the Contract Documents' requirements for Project closeout, including but not limited to, confirmation of completion of final punch list items, confirmation of warranty commencement, copies of any applicable certificates of occupancy, and copies of any documents, certificates, or approvals furnished by jurisdictions having authority over the Project.

Upon receipt of Subcontractor's Application for Final Payment, subject to the Lien Legislation, the Contractor shall have a reasonable time to: (1) accept the Application for Final Payment, (2) accept in part or reject in part the Application for Final Payment, or (3) reject the Application for Final Payment and request re-submission. If the Application for Final Payment is rejected in any part, Contractor shall state its reasons for the rejection and issue notice as required by the Lien Legislation. Subcontractor may re-submit its Application for Final Payment. Acceptance by Contractor of the Application for Final Payment in whole or part shall not be construed in any manner as acceptance of the Work completed by Subcontractor as in conformity with the Contract Documents. Without limiting the foregoing, the Subcontractor's Application for Final Payment shall also include a Final Waiver and Release in substantially the form shown in Attachment 9.



## SUBCONTRACT TERMS AND CONDITIONS (CANADA)

Subject to compliance with the Lien Legislation, Contractor shall make the Final Payment to the Subcontractor if and only if Contractor has received final payment from Contractor's Customer. Subject to compliance with the Lien Legislation, Contractor shall have the right to withhold from any payments and to recover any and all amounts necessary to cover costs that may be incurred by Contractor as a result of Subcontractor's unsatisfactory job progress, including costs associated with supplementation of Work; defective construction not remedied; disputed work; third-party claims filed or reasonable evidence that such claims may be filed; failure of Subcontractor to make timely payments for labor, equipment and materials; and reasonable evidence that the Subcontract cannot be completed for the unpaid balance of the Subcontract Price.

The Contractor shall make payment of holdback taken in accordance with the Lien Legislation as required by such Lien Legislation.

### 3.3 Stored Materials

If the Contract Documents authorize the payment for Subcontractor furnished materials stored either on-site or off-site, Subcontractor may include the value of its supplied and stored materials in its Application for Payment. When including the value of such materials in its Application for Payment, Subcontractor must also submit with such Application for Payment sufficient documentation to value properly the stored materials. Additionally, as part of such Application for Payment Subcontractor shall submit for Contractor's approval, evidence of insurance sufficient to cover the stored materials in case of any loss. Any cost of insurance shall be borne by Subcontractor. Any cost associated with the transportation of the stored materials to the site shall be included in the Subcontract Price. Warranties for Subcontractor furnished and stored materials shall not commence until final completion of the Project or such other time as agreed in writing by Contractor.

## 4. CHANGE ORDERS

### 4.1 Changes

Contractor may at any time, by written orders in the form of Attachment 7, and without notice to the sureties, modify, change, omit or add to the Work to be performed pursuant to this Subcontract (a "Change Order"). If any such Change Order affects the cost of, or the time required for, performance of this Subcontract, an equitable adjustment in the Subcontract Price or the Completion Date shall be made. Where necessary to prevent undue delay, Contractor may issue a Change Order before agreement as to an equitable adjustment has been reached. In such event, Subcontractor shall immediately proceed in accordance therewith notwithstanding any delay in reaching agreement. Neither the issuance, nor performance of such a Change Order shall prejudice the rights of either party

as to the adjustments, if any, either may be entitled to on account of such a Change Order.

Subcontractor within three (3) days after the Subcontractor knows or reasonably should know that work will be required outside the Scope of Work, must submit a Request for Change Order in accordance with Attachment 6. Unless a request for Change Order is submitted within the time specified in this paragraph, Subcontractor is not entitled to any extra compensation and Subcontractor acknowledges its failure to submit such request constitutes such a waiver.

Contractor has the right but not the duty to order minor changes in the Work that neither impact the Subcontract Price, nor the Completion Date. Contractor shall order minor changes in the Work by issuance of a Change Order in accordance with Attachment 7.

Any Change Order issued pursuant to this paragraph shall not in any way nullify the terms and conditions of this Subcontract.

### 4.2 Extra Compensation

No claim by Subcontractor for any extra compensation in connection with this Subcontract shall be enforceable against Contractor unless Subcontractor's claim is based upon a written Change Order issued by Contractor pursuant to the Changes paragraph. Contractor will pay for extra work arising from changes upon the same terms and conditions as set forth in the Contract Documents, but only to the extent that Contractor is actually paid for the extra work.

To the extent the previous paragraph may not apply, claims by Subcontractor shall be based upon itemized costs including but not limited to labor including burden, copies of invoices, overhead, and profit. Subcontractor's claims shall be fully supported by original documentation submitted with such claims. Such claims shall be limited to actual costs incurred by Subcontractor related to the specific claim for labor and material, 0% overhead and 0% profit. No total cost, modified total cost or other methods of calculating quantum that do not segregate the costs specifically associated with each claim shall be permitted. Contractor's obligation to compensate Subcontractor for overtime work directed by Contractor and not caused by Subcontractor (due to its default of Subcontractor or Subcontractor's failure to maintain adequate progress of the Work) shall be limited to the premium time portion of overtime wages. Contractor's obligation to pay extra compensation under this paragraph shall arise if and only if Subcontractor fully performs all of its obligations under this Subcontract, including but not limited to compliance with this paragraph.

All claims for extra compensation must be submitted to Contractor by Subcontractor within (a) thirty (30) days following substantial completion of the changed Work or (b) at the time of Subcontractor's Application for Final Payment, whichever occurs first. The exact amount of the claim shall be stated and

## SUBCONTRACT TERMS AND CONDITIONS (CANADA)

may not be subsequently increased. Such claims shall also be accompanied by a written certification indicating that such claims comply with this paragraph; the information contained in such claims is accurate, complete and current as of the date of submission of the claim; and additional information relevant to the claim will be provided to Contractor as soon as such information becomes available. Any claim for extra compensation not made in accordance with these requirements will be deemed waived by Subcontractor.

### 4.3 Damages

Contractor shall recover all damages, costs and expenses, including compensation for direct and overhead costs, resulting from any breach of this Subcontract by Subcontractor. To the extent that Contractor has been backcharged or otherwise has paid damages to the Contractor's Customer, higher-tier contractor, or the owner, including payment of liquidated damages, as a result of alleged defaults or nonperformance by Subcontractor, such backcharges shall be presumed to be valid unless Subcontractor disputes the validity and amount of such backcharges within ten (10) days after the time when Subcontractor first becomes aware of such backcharges and agrees in writing to indemnify, defend and hold Contractor harmless for any loss, costs or expense incurred by Contractor, including interest on amounts held by the Owner, higher-tier contractor or Contractor's Customer, as a result of such dispute. Subject to compliance with the Lien Legislation, Contractor shall and may deduct and retain the amount of such backcharges out of money which may be due or become due under this Subcontract.

As time is of the essence in the performance and completion of the Work, should the Subcontractor fail to complete the Work, within the time and manner specified, or within the time of such extensions as may be granted or approved by Contractor, Subcontractor shall be liable to Contractor for any damages suffered by Contractor by reason of such delay, and, subject to compliance with the Lien Legislation, Contractor shall and may deduct and retain the amount of such damages out of money which may be due or become due under this Subcontract.

The provisions of this paragraph shall control unless Contractor and Subcontractor specifically agree in writing to a fixed and determined sum which shall be paid by Subcontractor to Contractor for each and every day of delay which sum shall be a genuine pre-estimate of the losses that Contractor will suffer by reason of said delay and not a penalty.

### 4.4 Damages Limitations

In no event shall Contractor or any party included in the definition of Indemnitees above be liable to Subcontractor or any of its sub-subcontractors, whether based on delay, contract, tort, negligence, warranty, indemnity, strict liability, error or omission or otherwise, for any consequential, special,

incidental, indirect, exemplary or punitive damages or any other damages constituting, or arising from or in connection with loss of revenue or profit, actual or anticipated or otherwise, and Subcontractor hereby releases each of the Indemnitees from any such liability. Subcontractor shall obtain similar releases from each of its sub-subcontractors.

## 5. INSURANCE; INDEMNITY

### 5.1 Insurance

Subcontractor shall obtain and maintain the insurance policies shown below, or the insurance required under the Contract Documents, whichever is broader or has the higher minimum limits of insurance, from qualified insurance carriers who are A. M. Best Company rated no less than 'Secure Rating' of A-, or better, and 'Financial Size Category' rating of FCS VII, or larger. Subcontractor shall name Contractor, any higher-tier contractor and Owner as an additional insured under the Commercial General liability and auto liability policies. All policies furnished by Subcontractor shall be primary and non-contributory. Subcontractor's insurance policy shall also provide contractual coverage for Subcontractor's indemnity obligations required by paragraph 5.3 of this Agreement. All policies shall be on an occurrence form. The insurance shall not be cancelled unless Contractor is given thirty (30) days' notice in advance of the cancellation date and Subcontractor has made arrangements for replacement insurance. Subcontractor shall furnish a Certificate of Insurance evidencing the required insurance policies and limits upon execution of this Agreement and as each policy renews thereafter, Contractor shall deliver copies of such Certificates of Insurance for each required policy to JCI at the address for notices as set forth in this Agreement demonstrating coverage that meets the greater of the following requirements or the insurance required in the Contract Documents:

<u>COVERAGES</u>	<u>MINIMUM LIMITS OF INSURANCE</u>
Worker's Compensation	Statutory
Employer's Liability	\$500,000/Each Accident \$500,000/Disease Each Employee \$500,000/Disease Policy Limit

## SUBCONTRACT TERMS AND CONDITIONS (CANADA)

<b>COVERAGES</b>	<b>MINIMUM LIMITS OF INSURANCE</b>
Commercial General Liability Insurance, applicable to liability arising out of premises, operations, products, completed operations, contractual liability, including tort liability of another assumed in a business contract, including bodily injury (including death) property damage, independent contractors, personal injury and advertising injury, along with associated defense costs,	\$2,000,000 Each occurrence limit, general aggregate limit and products and completed operations aggregate limit Note 1, Note 2
Business Automobile Liability Insurance for any vehicle licensed for public road use, including without limitation, owned, non-owned and hired autos	\$1,000,000 Each occurrence, combined single limit Note 2

Note 1: Commercial General Liability coverage can be satisfied by any combination of primary and umbrella or excess liability insurance.

Note 2: Subcontractor shall name Contractor, higher tier Contractor's and Contractor's Customer as an additional insured under the general liability and automobile liability policies.

Note 3: Worker's compensation insurance will include a waiver of subrogation in favor of Contractor.

Customer that Contractor is required to defend and indemnify pursuant to the Construction Documents (the "Indemnitees") from and against all claims, demands, suits (regardless of legal theory), losses, including but not limited to economic, expenses and reasonable attorney's fees, and damages ("Claims") that: (a) are brought by a complaining party or entity who was employed by or had a contractual relationship with Subcontractor at the time of the alleged occurrence; or (b) that arise out of Subcontractor's performance of this Subcontract or the Work, including but not limited to the use (and loss of use) of any materials, tools, machinery, equipment, facilities or other personal or real property, regardless of owner and regardless of whether such Claim is caused, or alleged to have been caused, in part by the party seeking indemnity. A Claim shall be considered to "arise out of" the Subcontractor's performance of the Subcontract if the Claim, involves or relates to Work performed by the Subcontractor, regardless of whether the Claim expressly alleges any negligence, wrongdoing, breach of contract, error or improper performance by the Subcontractor. Subcontractor, however, is not required to indemnify Contractor or any person seeking indemnity for Claims based upon the sole alleged negligence of the person seeking indemnity.

In claims by any employee of Subcontractor or anyone employed by Subcontractor against any person indemnified pursuant to this paragraph, the obligation to indemnify pursuant to this paragraph shall not be limited in any way by any limitation on amount or type of damages, compensation, benefits payable by Subcontractor or anyone employed by Subcontractor under worker's compensation acts, disability benefit acts, or the other employee benefit acts.

### 5.2 Risk of Loss

Until the completion of the Work and its final acceptance by Contractor, Subcontractor shall bear the risk of any loss or destruction of or damage to the Work or any materials, equipment or other items incorporated or to be incorporated therein arising from any cause other than a cause against which the Owner undertakes to carry insurance. At all times, Subcontractor shall protect all Work and materials including but not limited to stored materials, equipment and other items incorporated or to be incorporated into the Work from damage, deterioration, contamination, corrosion and exposure. All reasonable requests by Contractor to Subcontractor to enclose or otherwise protect such property shall be promptly completed by Subcontractor at no cost to Contractor.

### 5.3 Indemnification

Subcontractor hereby assumes exclusive responsibility for all personal injury, including death or property damage of whatever nature and however caused which results from or arises out of Subcontractor's performance of the Work. Subcontractor agrees to defend, indemnify, and hold harmless (a) the Contractor and the Contractor's officers, directors, agents, employees, subsidiary and affiliated companies, and (b) except where prohibited by law, any other contractor or

### 5.4 Patent, Copyright and Royalty Fees

Subcontractor shall pay as part of the Subcontract Price for this Subcontract, all licenses, and fees for royalties, copyrights and patents for any and all equipment, software, materials, supplies or anything furnished by Subcontractor as part of the Work. Subcontractor shall defend and indemnify Contractor and its officers, agents and employees, against any claims, demands, and liability, including costs, attorney's fees and expenses, for infringement upon any Letters Patent of the United States, any violation of copyrights, or any violation of any royalty agreements arising out of the performance of this Subcontract, or out of the use, or disposal by or for the account of Contractor of supplies, materials, software, equipment, or services furnished by Subcontractor.

### 5.5 Liens and Hypotechs

Where the site and Project are located in Quebec, the Subcontractor shall promptly provide to Contractor any denunciations of contracts received from its subsubcontractors for the purpose of preserving their legal hypothecs as per article 2728 of the Civil Code of Quebec



In the event that a lien or legal hypothec arising from the performance of the Work is registered against the site or Project or the Contractor's Customer interest in the site or Project, the Subcontractor shall, within seven (7) calendar days, at its sole expense, substitute, vacate or discharge the lien or legal hypothec from title to the site and, if applicable, obtain a Deed of Release from the subsubcontractor or third party having registered the legal hypothec. If the lien is merely vacated or the legal hypothec merely substituted, the Subcontractor shall, if requested, undertake the defence of the Contractor and Contractor's Customer in any subsequent lawsuit commenced in respect of the lien or legal hypothec at the Subcontractor's sole expense. The Contractor and Contractor's Customer shall have the right to be represented by advisory counsel and other professionals, at its own expense, and shall be kept fully informed by the Subcontractor of the proceeding at all stages thereof whether or not so represented.

If the Subcontractor fails or refuses to substitute, vacate or discharge a construction lien or legal hypothec within the time prescribed above, the Contractor shall, at its option, be entitled to take all steps necessary to substitute, vacate and/or discharge the lien or legal hypothec, and all costs incurred by the Contractor in so doing (including legal fees on a full indemnity basis and any payment which may ultimately be made out of or pursuant to security posted to vacate the lien or substitute the legal hypothec) shall be for the account of the Subcontractor, and subject to compliance with the Lien Legislation the Contractor may deduct such amounts from any amounts otherwise due or owing to the Subcontractor. If the Contractor vacates the lien or substitutes the legal hypothec, it shall be entitled to retain all amounts it would be required to retain pursuant to the Lien Legislation if the lien had not been vacated or substituted.

Without limiting the generality of the foregoing, the Subcontractor shall indemnify the Contractor and Contractor's Customer for all costs (including legal fees on a full indemnity basis) they may occur in connection with the claim of lien or legal hypothec or subsequent lawsuit brought in connection with the lien or legal hypothec.

This paragraph 5.5 does not apply to liens or legal hypothecs filed by Subcontractor, its subsubcontractors, employees or other personnel that are claimed as a result of any default by the Contractor to make payments to the Subcontractor in accordance with the terms of this Subcontract.

## 6. DELAYS, SUSPENSIONS & TERMINATION

### 6.1 Excusable Delays

Subcontractor shall not be liable for delay in performance due to causes beyond its control and without its fault or negligence, provided: (1) Subcontractor exercises due diligence in promptly notifying Contractor of conditions which will result in

delay; (2) such delay does not cause Contractor to become liable for any damages or penalty pursuant to the Contract Documents for the delay; and (3) the Contractor was advised in advance of Subcontractor's Schedule.

### 6.2 Contractor-Directed Suspensions or Delays

Contractor may direct in writing that the Subcontractor suspend, delay or interrupt all or any part of the Work for such period of time Contractor determines to be appropriate or necessary. If the performance of the Work is so suspended, delayed or interrupted for an unreasonable period of time, an adjustment shall be made for any increase in the cost of performance of this Subcontract (excluding profit) necessarily caused by the unreasonable suspension, delay or interruption. However, no adjustment shall be made for any suspension, delay or interruption to the extent that performance would have been suspended, delayed or interrupted by any other cause, including the fault or negligence of the Subcontractor, or for which an adjustment is provided under paragraph 4.1, Changes, or that would be prohibited by paragraph 4.2, Extra Compensation.

Subcontractor shall have no right to recover any additional compensation for delays except to the extent that: (a) such request is consistent with paragraph 4.2, Extra Compensation; (b) Contractor was advised in advance of the Subcontractor's Schedule; and (c) the Subcontractor's Schedule was compiled and updated contemporaneously with the period of delay.

### 6.3 Termination for Default

Contractor shall have the right to terminate this Subcontract for default on any one or more of the following grounds:

- a. Subcontractor refuses or fails to prosecute the Work with such diligence as will ensure its completion of the Work by the Completion Date specified in this Subcontract, or any extension thereof.
- b. Subcontractor fails to correct Work that upon testing or observation fails to comply with the Contract Documents.
- c. Subcontractor refuses to defend or indemnify Contractor for a claim asserted against Contractor that is covered by the insurance or indemnity paragraphs of this Subcontract.
- d. Subcontractor otherwise materially defaults under this Subcontract.

If Contractor determines that Subcontractor defaulted under this Subcontract, Contractor shall give the Subcontractor written notice of its default. Contractor shall give Subcontractor no less than three (3) business days to cure the default specified by Contractor. If Subcontractor fails to cure the default(s), or to commence a cure, within the time specified in the notice, then this Subcontract shall be terminated.

Upon a termination or default, Contractor may take over the Work and prosecute the Work to completion, by contract or otherwise. Contractor may take possession of and utilize Subcontractor's, materials, equipment, appliances, software, computers and plant as may be on the site of the Work and necessary for completion of the Work. In advance of any termination for default, Subcontractor conditionally assigns to Contractor all rights, title and interest in any of Subcontractor's subcontracts and material supply contracts. In the event of a termination for default, the condition of default is satisfied and the assignments become effective. The Subcontractor shall upon termination for default complete all written assignments or other documentation to enable Contractor to use the Subcontractor's subcontractors and supply contracts to complete the Work.

The rights and remedies of the Contractor provided in this paragraph are in addition to any other rights and remedies provided by law or under this Subcontract. Subcontractor is not entitled to any further payment until the Work is completed and the total cost for the completion of the Work is known. Subcontractor is liable for all costs required to complete performance of the Work. In the event that the cost to complete the Work exceeds the amount due Subcontractor under this Subcontract, then Subcontractor shall pay to Contractor the difference.

A written notice that does not specifically refer to this paragraph shall be treated as a termination for default. However, a termination for default of Subcontractor that is later determined to be wrongful shall be treated as a termination for convenience.

### 6.4 Termination for Convenience

This Subcontract may be terminated by the Contractor for any reason and (in whole or in part) at any time by written notice. In the event of a termination for convenience the Subcontractor will stop Work and follow the Contractor's instructions for winding down the Project. In such event the Subcontractor will be entitled to payment for all Work completed satisfactorily, as determined by the Contractor. Payment amount shall be on the basis of the Subcontractor's actual cost of performing such Work plus overhead and profit, as determined reasonable by the Contractor. The Subcontractor will not be entitled to payment for uncompleted Work or anticipated profit or unabsorbed overhead. In no event shall Subcontractor be entitled to receive more than the percentage of Work satisfactorily completed multiplied by the Subcontract Price. If Contractor has been terminated, the termination provisions of the Contract Documents will bind the Subcontractor.

### 6.5 Termination for Failure to Maintain Minority Status **INTENTIONALLY LEFT BLANK**

### 6.6 Governing Law, Forum Selection, Disputes, Dispute Resolution Flow Down

**Governing Law.** This Subcontract, and any disputes arising from or related to this Subcontract or Subcontractor's Work under this Subcontract, shall be governed and enforced by, and interpreted and construed in accordance with, the governing law provisions of the Prime Contract, without regard to any conflict of laws principles of the specified jurisdiction. To the extent there is no Prime Contract, or the Prime Contract does not contain a governing law provision, any claims or disputes with respect to the Work or this Subcontract shall be governed by the laws of the province of Ontario, without regard to the conflict of laws principles thereof.

**Forum Selection.** Unless Contractor exercises its right to arbitration set forth in the "Disputes" section below, any dispute not settled by the parties through negotiation or mediation by the time of final completion of the Work shall be subject to the exclusive venue and jurisdiction of any provincial or federal court located in Toronto, Ontario unless prohibited by law or stipulated in the Contract Documents, in which case the dispute shall be subject alternatively and exclusively to the venue and jurisdiction of any provincial or federal court located in, or within 50 kilometers from, the location of the Project. Subcontractor hereby irrevocably waives any objection to jurisdiction or venue of any action instituted hereunder and shall not assert any defense based on lack of jurisdiction or venue or based upon the doctrine of forum non conveniens. Subcontractor also irrevocably waives personal service of process and consents to process being served in any suit, action or proceeding in connection with this Subcontract by mailing a copy thereof via registered or certified mail to Subcontractor at the address for Subcontractor set forth in this Subcontract.

**Disputes.** If any dispute arises between Subcontractor and Contractor in connection with this Subcontract, regardless of the underlying legal theory, the parties shall promptly (1) provide the other party with notice of the dispute, and (2) attempt in good faith to settle the same by negotiation at the local leadership level. If the parties are unable to resolve such dispute at the local leadership level despite such good faith efforts, the parties shall submit such dispute to the applicable members of their senior management with authority to resolve such dispute. At any time, and at Contractor's election, the parties shall participate in mediation to assist in resolving the dispute. The costs of the mediation shall be borne equally by the parties.

All disputes not settled by negotiation or mediation shall be reserved until the final completion of the Work, at which time either party may initiate legal action pursuant to the provisions of this Section 6.6. In all cases, Subcontractor shall provide Contractor at least thirty (30) days' advance written notice of its intent to initiate any legal action. Notwithstanding the foregoing, Contractor shall have the right in its sole discretion to initiate binding arbitration in lieu of legal action. The arbitration shall be conducted in Toronto, Ontario or any other location reasonably specified by Contractor, unless otherwise

prohibited by law or stipulated in the Contract Documents and shall be administered by a reputable arbitration provider chosen by Contractor. In the event Subcontractor has already initiated legal action against Contractor, Contractor may, at its sole option, elect to have the dispute resolved through binding arbitration instead, provided Contractor submits notice of this election in writing to Subcontractor within sixty (60) days following Subcontractor's service of process on Contractor. If Contractor elects arbitration as set forth herein, Subcontractor irrevocably submits to the jurisdiction of the arbitrator and waives any objection to the arbitration, including any defense that Subcontractor is not subject personally to the jurisdiction of such arbitrator, that such arbitration is brought in an inconvenient forum or that such venue is improper. Except with respect to disputes where the total value exceeds \$2,000,000 as set forth below, the award rendered by the arbitrator or panel shall be final. The arbitration shall be governed by the *Arbitration Act, 1991*, SO 1991, c 17, as amended, and judgment upon the award rendered by the arbitrator may be entered by any court of competent jurisdiction. The costs of the arbitration shall be borne equally by the parties.

Depending on the total value in dispute between the parties, the arbitration shall be further conducted as follows:

**Disputes Under \$500,000:** Such disputes shall be resolved using a single arbitrator mutually selected by the parties or, if the parties are unable to agree, an arbitrator appointed in accordance with the rules of the arbitration provider that is a licensed attorney with at least fifteen (15) years of experience and primary practice in construction law. Such disputes shall be resolved on the papers only, without presentation of live testimony or any hearing on the merits, within three (3) months of the date the arbitrator is appointed in writing. No discovery shall be permitted. Each party, however, shall attach to its written submission any documents or materials relied on by that party in support of its position, such that the other party has a meaningful opportunity to review such materials and respond in writing to the arbitrator if it so chooses. The arbitrator shall issue a reasoned award stating in writing the findings of fact and conclusions of law that support the arbitrator's decision.

**Disputes Between \$500,000 and \$2,000,000:** Such disputes shall be resolved using a single arbitrator mutually selected by the parties or, if the parties are unable to agree, an arbitrator appointed in accordance with the rules of the arbitration provider that is a retired federal judge or a licensed attorney with at least fifteen (15) years of experience and primary practice in construction law. Such disputes shall be resolved within nine (9) months of the date the arbitrator is appointed in writing. No discovery shall be permitted, other than the exchange of expert reports, if applicable. Each party, however, shall exchange any documents or materials relied on by that party in support of its position sufficiently in advance of any merits hearing, such that the other party has a meaningful opportunity to review such materials and respond accordingly

before or during the hearing. The parties shall have the right to bring a dispositive motion in advance of any merits hearing if directed to discrete legal issues or defenses based on clear contractual provisions, provided the arbitrator places limits on briefing and implements an accelerated schedule that will not delay the issuance of a final award within the nine (9) month time period contemplated herein. Following submission of a dispositive motion and/or completion of the arbitration hearing, the arbitrator shall issue a reasoned award stating in writing the findings of fact and conclusions of law that support the arbitrator's decision.

**Disputes Over \$2,000,000:** Unless the total value of the dispute exceeds \$10,000,000, such disputes shall be resolved using a single arbitrator mutually selected by the parties or, if the parties are unable to agree, an arbitrator appointed in accordance with the rules of the arbitration provider that is a retired federal judge or a licensed attorney with at least fifteen (15) years of experience and primary practice in construction law. For any dispute with a total value in excess of \$10,000,000, three arbitrators will be selected and appointed in accordance with the rules of the arbitration provider. Any dispute with a total value that exceeds \$2,000,000 shall be resolved within twelve (12) months of the date the arbitrator or arbitration panel is appointed in writing. Discovery will be permitted, but shall be limited as follows: Documentary discovery shall be limited to the exchange of Project files, accounting records, or other relevant claim support and documents directly relevant to significant issues in the case or to the case's outcome and proportional to the needs of the case, taking into consideration whether the burden or expense of the proposed discovery outweighs its likely benefit. Examinations for discovery will be permitted, but shall be limited to party representatives and/or experts, and may not exceed five total examinations per side. For cases involving expert discovery, expert reports shall be exchanged in advance of any expert examinations. The parties shall have the right to bring a dispositive motion in advance of any merits hearing if directed to discrete legal issues or defenses based on clear contractual provisions, provided the arbitrator(s) places limits on briefing and implements an accelerated schedule that will not delay the issuance of a final award within the twelve (12) month time period contemplated herein. Following submission of a dispositive motion and/or completion of the arbitration hearing, the arbitrator(s) shall issue a reasoned award stating in writing the findings of fact and conclusions of law in support of the decision. Such award shall be final unless either party chooses to appeal the award, in which case the parties agree to utilize the applicable arbitration appeal procedure set forth in the rules of the chosen arbitration provider as it exists on the effective date of this Subcontract. Any award issued as a result of such appeal shall be final.

Contractor may, however, at any time so as to permit the Work to continue without interruption issue a written order, pursuant to the paragraph hereof entitled "Changes", regarding the matter in dispute. Such order shall neither prejudice the rights

## SUBCONTRACT TERMS AND CONDITIONS (CANADA)

of either party regarding the matter in dispute, nor be construed as an admission by Contractor that Subcontractor is entitled to extra compensation or an extension of time on account thereof. Upon receipt of any such order, Subcontractor shall immediately proceed in accordance therewith, as provided in the Changes paragraph 4.1.

**Dispute Resolution Flow Down.** Subcontractor shall include, in all subcontracts, purchase orders or other agreements for labor or material to be provided in connection with the Work, a provision that requires all disputes arising under, resulting from, or related to such agreements and in which Contractor is or may be a party, to be resolved in accordance with the governing law, forum selection, and dispute resolution provisions of this Subcontract. Subcontractor further authorizes Contractor to demand arbitration on its behalf against any subcontractor or supplier who claims that amounts are due for labor or material provided in connection with the Work. Subcontractor acknowledges that this is a material provision of this Subcontract.

### 6.7 **Attorney's Fees**

If either party is required to commence proceedings including, without limitation, any binding arbitration to enforce any provisions of this Subcontract or to protect its interests in any manner arising under this Subcontract, the party prevailing in such proceedings shall be entitled to reimbursement for all reasonable costs and expenses, including attorney's fees, incurred in such proceeding. A prevailing party is a party that recovers at least 75% of its total claims or that is required to pay no more than 25% of the claims made against it. This provision shall not apply to a mediation commenced by either party.

## 7. OTHER

### 7.1 **Emergency Conditions**

If the Subcontractor encounters conditions which immediately affect the safety of persons or property, the Subcontractor may take those reasonable and necessary measures to prevent injury to person or damage or destruction of property. In such event, Subcontractor may present a Request for Change Order in accordance with paragraph 4.1 provided that Subcontractor did not cause or contribute to the cause of the condition.

### 7.2 **Assignments and Subcontracting**

No assignments by Subcontractor of this Subcontract or of any monies due or to become due hereunder shall be binding upon Contractor until Contractor's written consent thereto is obtained. Subcontractor shall not further subcontract any portion of this Subcontract beyond what may be set forth in Attachment 4 without written approval from Contractor. Any assignment by Subcontractor to anyone of any right under this

Subcontract without the written consent of Contractor shall be null and void and without effect.

### 7.3 **Clean-Up**

Subcontractor shall keep its work and storage areas cleared of debris at all times and upon completion of the Work and before final acceptance shall leave the premises in a broom-clean, neat and workmanlike condition. Contractor may clean up the premises and charge to Subcontractor's accounts all costs for said cleanup. Contractor also reserves the right to allocate to Subcontractor cleanup back charges that have been imposed upon Contractor under the Contract Documents without first complying with this paragraph and based upon Subcontractor's presence in areas for which cleanup back charges have been assessed against Contractor. Subject to compliance with the Lien Legislation, Contractor shall and may deduct and retain the amount of such backcharges out of money which may be due or become due under this Subcontract.

### 7.4 **Notice**

Notices permitted or required to be given under this Subcontract shall be in writing and shall be deemed duly given: (a) upon actual delivery if delivery is by hand or by nationally recognized courier service, or (b) after three (3) days following delivery to Canada Post if such delivery is made by postage paid certified mail. Each such notice shall be sent to the respective party at the address indicated below or to any other address or person that the respective party has subsequently so designated in the Contract Documents within such time and in such manner to permit Contractor to provide written notices in accordance with the Contract Documents.

If the Contract Documents are silent as to the address to submit notice to Contractor, the following address shall be used:

Johnson Controls  
Contract Labor Administrative & Shared Services Team  
90 Goodway Drive, Rochester, NY 14623

### 7.5 **Independent Contractor**

Nothing in this Subcontract shall be construed as reserving or granting to Contractor any right to exercise any control over or to direct in any respect the conduct or management of the business or operations of Subcontractor. The entire control and direction of such business and operations shall be and shall remain with the Subcontractor. Neither Subcontractor nor any person performing any duties or engaged in any work on behalf of Subcontractor shall be deemed an employee or agent of Contractor.

Subcontractor expressly understands and agrees that neither Subcontractor, nor its sub-subcontractors, employees or agents are nor will with the passage of time become eligible for



or entitled to participate in any plans or arrangements that Contractor or any of its affiliates maintain for the benefit of Contractor's employees, including, without limitation, pension, profit sharing, health, welfare benefit or other fringe benefit plans.

### 7.6 **Safety**

At all times, Subcontractor shall comply with the Contractor's Subcontractor Safety Specification attached and incorporated herein as Attachment 11 and Contractor's Zero Harm Behaviors attached and incorporated herein as Attachment 11-A. Additionally, all Subcontractor work must be performed in accordance with all applicable laws, rules and regulations of any governmental body that has jurisdiction over the Work. To the extent the Subcontractor seeks to vary, change or otherwise alter any safety practice, application or procedure, the Subcontractor will submit a job hazard analysis to Contractor for approval. If Subcontractor fails to seek approval and varies, changes or otherwise alters any safety practice, application or procedure, then Subcontractor assumes complete and exclusive responsibility for such change.

### 7.7 **INTENTIONALLY LEFT BLANK**

### 7.8 **Warranty of Authority**

Each party executing this Subcontract warrants and represents that it has full power and authority to enter into this Subcontract and to bind itself to performance hereunder. Each party warrants and represents that the individual signing this Subcontract is an officer or a principal of the party on behalf of whom it signs, or has been granted or delegated all requisite power and authority to bind the party on behalf of which he signs. This Subcontract is not binding upon Contractor unless executed by authorized representatives of Contractor.

This representation and warranty of authority shall apply with equal force to each and every document executed by either party subsequent to this Subcontract, in connection with the Work to be performed under this Subcontract.

### 7.9 **Ethics and Compliance**

Contractor has established an ethics policy as described and accessible through Attachment 10 and on the Contractor's website at <https://valuesfirst.johnsoncontrols.com/> (the "Johnson Controls Ethics Policy") and expects Subcontractor and each of its employees, subcontractors, and material suppliers to abide by this policy or an equivalent ethics policy of their own. Subcontractor acknowledges that it has reviewed its supply chain security procedures and certifies that in the countries in which Subcontractor is doing business, Subcontractor does and shall (a) comply with laws prohibiting forced labor, slavery and human trafficking, and (b) not use labor from persons of less than minimum working age. Subcontractor acknowledges that it and its personnel have a

responsibility to bring any concerns related to these policies to Contractor through its confidential Internet-reporting service at [www.JohnsonControlsIntegrityHelpline.com](http://www.JohnsonControlsIntegrityHelpline.com) or by using Contractor's confidential, toll-free Integrity Helpline at 1-800-250-7830 (see the complete list of toll-free numbers for those outside of the United States at [www.JohnsonControlsIntegrityHelpline.com](http://www.JohnsonControlsIntegrityHelpline.com)).

### 7.10 **Conflicts of Interest**

Contractor does not permit the offering or acceptance of gifts or gratuities by Contractor employees from parties with whom Contractor is contracting for services, products or other matters and Subcontractor shall not make any offer to any Contractor employee that would violate this policy. Subcontractor further represents and warrants that there is no financial or business relationship or any other conflict of interest that Subcontractor has with or has offered to any employee of Contractor. Subcontractor will notify Contractor promptly if (a) Subcontractor has reason to believe that a breach of this Section has occurred or is likely to occur; or (b) if any conflicts of interest arise after execution of this Subcontract. If Contractor at any time believes, in good faith, that a breach of any of the representations and warranties in this Section has occurred or may occur, Contractor may withhold any compensation, reimbursement, or other payment until such time as Contractor has received confirmation to its reasonable satisfaction that no breach has occurred or will occur. Contractor shall also be entitled to reclaim all payments previously made to Subcontractor. Contractor shall not be liable to Subcontractor for any claim, losses, or damages whatsoever related to Contractor's decision to reclaim or withhold any compensation, reimbursement, or other payment under this provision.

### 7.11 **No Publicity**

Except as required by law, Subcontractor may not issue or release any press release, advertisement, promotional material, announcement or other statement regarding the relationship of the parties or the terms of this Subcontract without the prior written consent of Contractor.

### 7.12 **Entire Agreement**

These Subcontract Terms and Conditions (US), together with the Subcontract, set forth the entire agreement between the parties relating to the Work and supersedes all prior or contemporaneous agreements of the parties with respect to the subject matter contained therein. Contractor shall not be bound by, and Contractor specifically objects to, any term, condition, or other provision inconsistent with or in addition to any provision of this Subcontract that is submitted by Subcontractor in any correspondence or any other document, unless Contractor specifically agrees to such provision in a written instrument signed by an authorized representative of Contractor. No shrink-wrap, click-wrap, browse-wrap or other

terms and conditions or agreements provided with any products or software hereunder will be binding on JCI, even if use of such products or software requires an affirmative “acceptance” of those additional terms before access is permitted. All such additional terms will be of no force or effect and will be deemed rejected by Contractor in their entirety.

### 7.13 **No Third-Party Beneficiaries**

No person other than the parties to this Subcontract shall have any rights in this Subcontract. The rights of this Subcontract are exclusively those of the parties to this Subcontract. There shall be no third-party beneficiaries of this Subcontract. In signing this Subcontract, Subcontractor represents that it is aware of any party claiming such rights.

### 7.14 **Survival**

Each provision of this Subcontract that would by its very nature or terms survive any termination or expiration of this Subcontract, including but not limited to insurance, indemnity, non-disclosure, and non-solicitation provisions, shall survive any termination or expiration of this Subcontract, regardless of the cause thereof.

### 7.15 **Severability**

If any paragraph of this Subcontract is held void or unenforceable or is otherwise stricken, then any and all remaining paragraphs of this Subcontract shall remain valid and binding upon the parties.

### 7.16 **No Waiver of Enforcement**

The failure of Contractor to insist upon strict adherence to any term of this Subcontract on any occasion shall not be considered a waiver of Contractor’s rights or deprive Contractor of the right thereafter to insist upon strict adherence to that term or any other term of this Subcontract.

### 7.17 **Toxic and Hazardous Substances and Materials**

Subcontractor shall not be required to perform any identification, abatement, cleanup, control or removal of asbestos or other toxic and hazardous substances and materials not included in Attachment 1, the Subcontractor’s Scope of Work. However, should Subcontractor become aware of or suspect the presence of asbestos or other toxic and hazardous substances and materials, Subcontractor shall stop work in the affected area immediately and notify Contractor. Should Subcontractor fail to stop work, the Subcontractor shall be responsible for taking all necessary and reasonable steps to contain, control, and abate the asbestos or other toxic and hazardous substances and materials in accordance with all-applicable statutes and regulations. Subcontractor agrees to assume full responsibility for any claims arising out of or relating to the disturbance of asbestos

or other toxic and hazardous substances and materials at the site of the Work resulting from the action or inaction of Subcontractor. If Subcontractor disturbs or otherwise fails to stop work as specified herein, then Subcontractor shall defend and indemnify Contractor against any and all claims which arise out of Subcontractor’s action or inaction.

In the event that the Scope of Work incorporated herein as Attachment 1 requires Subcontractor to remove any toxic and hazardous substances and materials from the Project site, Subcontractor shall: (1) deliver a Material Safety Data Sheet, “MSDS” to Contractor at least two (10) days before transport of any toxic and hazardous substance or material; (2) furnish Subcontractor’s procedures for disposal of toxic and hazardous substances and materials, product residue, by-products, and wastes to Contractor at the time the MSDS are delivered to Contractor; (3) remove, handle and transport any and all toxic and hazardous substances and materials in accordance with all applicable Local, Provincial, Territorial and Federal ordinances, statutes, regulations, and requirements.

In the event that the Scope of Work incorporated herein as Attachment 1 requires Subcontractor to remove any toxic and hazardous substances and materials, and Subcontractor fails to remove, handle and transport any toxic and hazardous substances and materials as provided herein, then Subcontractor agrees to defend, indemnify and hold Contractor harmless from and against all claims, losses, liabilities, damage and expenses including reasonable attorney fees and related expenses (“Loss and Expense”) arising out of bodily injury (including death), property damages or penalties assessed or asserted, when such injury (including death), property damage or penalties occur or are assessed as a result Subcontractor’s failure to remove, handle and transport any and all toxic and hazardous substances and materials in accordance with this Agreement, or are incident to subcontractor’s failure to perform its duties as set forth in this Agreement.

Without limiting the foregoing, the Subcontractor expressly acknowledges that, where the Project is located in Ontario and involves excess soil as defined in Ontario Regulation 406/19 – On-Site and Excess Soil Management as made under the Environmental Protection Act (the “Soil Regulations”), applicable law shall include the Soil Regulations. In such case, notwithstanding that the Contractor and/or Contractor’s Customer may be a “Project Leader” as defined under the Soil Regulations, the Subcontractor expressly agrees and acknowledges that the Work includes assumption, performance, and fulfillment of all liabilities, responsibilities and obligations of the Project Leader applicable to Excess Soil as set out in Attachment 1. Without limiting the foregoing, in performance of the Work and its obligations under this Subcontract the Subcontractor shall coordinate and consult with the Contractor, Contractor’s Customer and the professional consultant retained by the Contractor or Contractor’s Customer that meets the qualifications of a

“qualified person” as defined under the applicable regulations as required to ensure compliance of the Project with the applicable regulations.

relationship between Subcontractor and the customer prior to the effective date of this Subcontract.

### 7.18 **Field Coordination**

Installations shown and implied on the Contract Documents are diagrammatic only. Unless specific dimensional information is expressly noted, the Contract Documents are not intended to indicate exact locations of installations; to identify all required off-sets, fittings, mountings, etc.; or to identify the required coordination between all trades and building elements. It is the Subcontractor’s responsibility to coordinate with the other trades and building elements in the performance of the Work. Any changes to the location of the Work to be installed or any installation requirements necessitating Subcontractor to coordinate with other trades and building elements shall be accomplished by the Subcontractor WITHOUT ADDITIONAL COST TO THE PROJECT. It shall be the Contractor’s sole discretion to determine whether a change in an installation due to a trade or building interference will constitute a material change in the Work and warrant a Change Order.

### 7.22 **Contractor’s Employees**

Subcontractor understands and agrees that the specialized training, experience knowledge and skills of Contractor’s employees working on or involved in the Work, and the confidential information, trade secrets, and/or other proprietary information related to the Work and/or Contractor’s customer held by those employees by virtue of Contractor’s role in the Work described in this Subcontract, are critical, valuable and proprietary components of Contractor’s business and its relationship with its customer. Subcontractor further acknowledges that by virtue of its Work under this Subcontract, it will have unique access to such Contractor employees, including the specialized training, experience, knowledge, skills, and/or confidential and proprietary information those employees possess. Except to the extent prohibited by law, Subcontractor shall not, without the advance written consent of Contractor, directly or indirectly, recruit, hire, solicit, or otherwise induce to terminate the employment of any Contractor employee, or other person who has had a material business relationship with Contractor, that has at any time worked on or in connection with the project during the term of this Subcontract and for a period of one (1) year after termination or completion of the Work, whichever occurs later. In the event of Subcontractor’s breach of this provision, Contractor may proceed against Subcontractor by way of injunction or otherwise to restrain or prevent the continuance of such breach. Moreover, in respect of each such breach (each occurrence or repetition thereof constituting a separate breach event), Subcontractor shall pay on demand to Contractor an amount equal to the solicited employee’s prior year’s compensation which amount the parties agree is a genuine pre-estimate of damages that will be suffered by the Contractor upon the occurrence of such breach and not as a penalty. Receipt of such liquidated damages by the Contractor shall be without prejudice to Contractor’s right to claim, institute legal proceedings for and collect such greater amount of damages as may be sustained by Contractor. It is understood and agreed between the parties that this provision is reasonable and necessary for the protection of Contractor’s business and this is an essential to the formation of this Subcontract.

### 7.19 **As-Built Documentation**

At Contractor’s request, during construction of the Work, Subcontractor will annotate a set of the permitted construction drawings that accurately and realistically depict the as-built condition of the Work (“Drawings”), such Drawings will include: (a) noting the actual physical conditions encountered at the Project site and/or building during construction; and (b) depicting changes to the Work made in the field and based on Change Orders (the “As Built Drawings”). Subcontractor shall submit a complete set of As-Built Drawings as a condition precedent to receiving final payment.

Upon Completion of the Work, and before application for final payment, the Subcontractor shall turn over the required As-Built drawings along with all other required final documentation.

### 7.20 **INTENTIONALLY LEFT BLANK**

### 7.21 **Non-Solicitation of Contractor’s Customer**

Subcontractor expressly acknowledges that Contractor’s relationships with its customers and the goodwill associated with such relationships constitute the property of Contractor. With regard to the Work performed hereunder, Subcontractor shall not (a) utilize information received from Contractor pursuant to this Subcontract to directly compete with or gain a competitive advantage over Contractor; or (b) take any action intended to, or having the foreseeable effect of, adversely affecting Contractor’s relationship with Contractor’s customer. The terms of this Section shall apply, notwithstanding that any

### 7.23 **Data Privacy and Security**

If Subcontractor receives Contractor Customer confidential information and/or personal information about Customer or its personnel, Subcontractor will maintain and enforce safety and physical security procedures with respect to its access and maintenance of such data and information as set forth in this Subcontract and as required by law.

### 7.24 **Confidentiality; Non-Disclosure**



## SUBCONTRACT TERMS AND CONDITIONS (CANADA)

Subcontractor shall not disclose to any person, or any entity any information obtained by Subcontractor or such information that is developed by Subcontractor prior to, during, or following the performance of the Work which relates in any way to (a) Contractor; (b) Contractor's business; (c) any of Contractor's affiliates or their respective businesses; or (d) Contractor's customer. Subcontractor expressly understands and agrees that all technical information including designs, blueprints, drawings, specifications, engineering data, technical manuals or proprietary product know-how and any other information or documentation connected with the Work are of a confidential nature and are not to be reproduced or disclosed to anyone except to the extent required to perform the Work, and will be returned to Contractor upon the earlier of the completion of the Work or termination of this Subcontract. The parties agree that an impending or existing violation of this provision may cause irreparable harm to Contractor, its affiliates and/or Contractor's customer for which there may be no adequate remedy at law. Accordingly, Subcontractor agrees that in addition to the foregoing indemnity and other rights and remedies that may be available to Contractor, its affiliates, and/or Contractor's customer, any one or all of them shall be entitled to seek immediate injunctive relief prohibiting such violation.

in electronic form (e.g., by an electronic or digital signature or other means of demonstrating assent) and Subcontractor's acceptance will be deemed binding between the parties. Subcontractor acknowledges and agrees it will not contest the validity or enforceability of this Subcontract and related documents, including under any applicable statute of frauds, because they were accepted and/or signed in electronic form. Each party agrees that it will not contest the validity or enforceability of a signed facsimile, electronic, or other copy of the Subcontract or related Contract Documents on the basis that either lack an original handwritten signature. Computer maintained records of a party when produced in hard copy form shall constitute business records and shall have the same validity as any other generally recognized business records. Either party may scan, fax, email, image, or otherwise convert this Subcontract and any other Contract Documents into an electronic format of any type. Any unaltered copy of this Subcontract produced from such an electronic format will be legally binding upon the parties and equivalent to the original for all purposes, including litigation. Subcontractor accepts this Subcontract and forms a contract by: (a) commencing any work under the Order; (b) accepting the Order in writing; (c) failing to provide written rejection of the Order within forty-eight (48) hours of receipt; or (d) any other conduct that recognizes the existence of a contract with respect to the subject matter of the Order.

### 7.25 Electronic Media

These Subcontract Terms and Conditions (US), along with the Subcontract and related Contract Documents may be accepted

**IN WITNESS WHEREOF the parties have caused this Subcontract to be executed as of the date and year first written above.**

#### **Contractor**

**By:**

\_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
JCI Representative's Name

\_\_\_\_\_  
(Typed Name)

\_\_\_\_\_  
JCI Representative's Role

\_\_\_\_\_  
(Title)

#### **Subcontractor**

**By:**

\_\_\_\_\_  
(Signature of Authorized Representatives)


\_\_\_\_\_  
Subcontractor Representative's Name

\_\_\_\_\_  
(Typed Name)

\_\_\_\_\_  
Subcontractor Representative's Role

\_\_\_\_\_  
(Title)



	<b>ATTACHMENT 1: SUBCONTRACT - STATEMENT OF WORK / WORK ORDER / SCOPE OF WORK (SAMPLE ONLY)</b>
<b>Subcontractor Name (“Subcontractor”):</b>	Full Legal Name of Subcontractor
<b>Subcontractor Contact Name:</b>	
<b>Subcontractor Contact Phone:</b>	
<b>Johnson Controls Contracting Party (“JCI” or “Buyer”):</b>	<b>Tyco Integrated Fire [and] Security Canada, Inc.</b>
<b>JCI Requestor Name (Change Orders must be approved any signed by this person):</b>	
<b>JCI Requestor Phone:</b>	

<b>Name of Customer/Project:</b>	Customer/Project Name
<b>Prime Contract:</b>	<input type="checkbox"/> Applicable <input type="checkbox"/> Not applicable <input type="checkbox"/> Government Contract**
<b>Location of Project:</b>	Full Site Address including City/State/ZIP
<b>Project Begin Date:</b>	
<b>Project Completion Date (if left blank, see Schedule 1):</b>	
<b>JCI Cost Code (if Cost Code 510, see Schedule 3) :</b>	
<b>Compensation:</b>	Fixed Price Project
<b>Retainage / Hold-Back</b>	zero (0) percent
<b>Prevailing Wages*:</b>	Yes, required and included in the quoted costs
<b>Performance &amp; Payment Bond:</b>	Yes, required
<b>Covid-19 Vaccination:</b>	Yes, required US Federal Flow Down**

<b>Subcontract Name / Form:</b>	Subcontract
<b>Subcontract Date:</b>	Subcontract Date

This Statement of Work (“SOW”) is made by and between Buyer and Subcontractor pursuant to the Subcontract between Buyer and Subcontractor referenced above. This SOW is hereby incorporated into the Subcontract and made a part thereof.

Upon Buyer and Subcontractor’s execution of the Subcontract for the Work described herein, this SOW, and any and all attachments hereto, will become a part of the Subcontract. Work to be performed by Subcontractor shall be subject to and governed by the terms and conditions of the Subcontract available at: <https://www.johnsoncontrols.com/betandc> which shall have priority over and supersede any conflicting terms in this SOW, except specifically in the following circumstance: in the event of a conflict between the terms of the Subcontract and the terms of this SOW with respect to Schedule (SOW Section A), Description / Scope of Work (SOW Section B), Fees (SOW Section C), and Warranty (SOW Section D), the SOW terms will prevail and shall control.

**A. SCHEDULE:** Subcontractor shall complete the Work according to the schedule attached hereto as Schedule 1. Buyer shall review the Work and report any deficiencies to Subcontractor. Subcontractor will correct the deficiencies and insure that the Work has been completed to Buyer’s satisfaction and in conformance with all specifications by the completion date set forth in Schedule 1.

**B. DESCRIPTION / SCOPE OF WORK:**

Subcontractor shall complete the Work according to the schedule attached hereto as Schedule 1. It is agreed that Subcontractor’s scope of Work includes the furnishing of all equipment, supplies, materials, labor and services that are expressly required by, reasonably implied by or inferable from, or otherwise necessary to fulfill the intent of the Contract Documents as defined in the Subcontract.

Subcontractor shall adhere to all specifications and requirements as set forth in the Contract Documents, as well as any work-site safety requirements issued for the Project, and any applicable codes, laws, ordinances, rules, regulations, etc. of the Authority Having Jurisdiction over the Project, If any conflict exists or is perceived to exist between the Contract Documents, and any applicable code, laws, ordinance, rule, or regulation, Subcontractor agrees to immediately notify the Buyer, in writing, of the conflict, and will have a discussion with Buyer regarding how to proceed before performing the Work. If a change to Subcontractor’s work scope is required as a result of that discussion, it shall be memorialized in a Change Order signed by Buyer in accordance with the Changes provision of the Subcontract.



## SUBCONTRACT TERMS AND CONDITIONS (CANADA)

Subcontractor agrees to provide daily reports for each day worked on the Project. These reports shall include the number of installers and their labor designation, i.e., foreman, journeyman, apprentice or laborer. Included in these reports is a detailed description of the work performed, materials installed and any impacts to our performance by others. Daily report shall be delivered to the Contractor before noon local time following the day of performance. Subcontractor agrees to comply with all JCI Customer worksite safety rules including, but not limited to, any requirements that Subcontractor personnel entering onto such Customer's premises provide evidence that they have been fully vaccinated against COVID-19 or have received a medical or religious exemption ("Customer Safety Rules"). Subcontractor's failure to comply with any such Customer Safety Rules shall constitute a material breach of this Agreement.

### C. FEES/COMPENSATION:

1. If this is a Fixed Price Project, Subcontractor agrees that the agreed Fixed Price Amount includes all costs, fees, and expenses associated with the work, including but not limited to all local, state and federal taxes that may be due or charged by reason of performance of this SOW; license fees, royalty payments, permit fees, administrative costs, overhead, profit, labor, materials, insurance, costs of payment and performance bonds (as required by and noted herein by Buyer); and any and all costs and expenses, including those incurred in connection with the completion of the Work. No additional amounts shall be paid to Subcontractor, unless Buyer issues a written Change Order documenting such additional amounts to be paid for the Work.
2. If the Work is subject to prevailing wage laws, Subcontractor shall pay prevailing wages as required under applicable state and/or federal law to all laborers engaged to perform the Work hereunder and shall furnish copies of weekly payroll records to Buyer.
3. If this is a Time and Materials Project, payment will be made in accordance with Schedule 1, attached hereto and incorporated by reference.
4. If milestone payments are required, whereby the Subcontractor will be paid a specified amount for the completion of a specified percentage of the Work, such payments will be made in accordance with Schedule 1. Note that such milestone payments requests must be tied to the plans and specifications.
5. The invoicing by Subcontractor for the Work and the payment of such invoices by Buyer shall be done in accordance with the terms set forth in the Subcontract. If the guidelines established by Buyer are changed or altered by Buyer after the project has begun, Subcontractor will, before continuing with the Work, present a written price adjustment with an explanation of additional costs, if any, to Buyer. Any such modifications in project scope or cost must be approved in writing by Buyer prior to commencement of the Work as modified, and memorialized in a Change Order signed by Buyer in accordance with the Changes provision of the Subcontract.

### D. WARRANTY:

Provide information on product and service warranty here or in a separate Schedule 2. If there is no change to the warranty terms in the Subcontract add the following language: "Per the Subcontract".

**SUBCONTRACTOR WILL CAREFULLY REVIEW THIS STATEMENT OF WORK AND ALL DOCUMENTS REFERENCED HEREIN, INCLUDING BUT NOT LIMITED TO THE CONTRACT DOCUMENTS, PRIOR TO COMMENCING THE WORK. ANY COMMENCEMENT OF WORK BY SUBCONTRACTOR PRIOR TO EXECUTION OF THIS SOW SHALL BE DEEMED ACCEPTANCE BY THE SUBCONTRACTOR OF THE TERMS AND CONDITIONS CONTAINED HEREIN.**

**IN WITNESS WHEREOF**, this Attachment 1: Subcontract Statement of Work has been accepted and agreed to by the parties hereto as evidenced by the signature of their respective authorized representatives below.

**Tyco Integrated Fire [and] Security Canada, Inc.**

**Insert Subcontractor Name ("Subcontractor")**

By: \_\_\_\_\_  
(Signature)

By: \_\_\_\_\_  
(Signature)

Name Printed: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Its: \_\_\_\_\_  
Authorized Representative

Its: \_\_\_\_\_  
Proprietor / Owner / Vice President

#### Schedules Attached:

- SCHEDULE 1: SUBCONTRACT – PROJECT SCHEDULE, TIMELINE, WORK SEQUENCE, DELIVERABLES AND MILESTONE PAYMENTS
- SCHEDULE 2: WARRANTY
- SCHEDULE 3: COST CODE 510 ADDITIONAL REQUIREMENTS
- SCHEDULE 4: EXCESS SOILS

**SCHEDULE 1: SUBCONTRACT - PROJECT SCHEDULE, TIMELINE, WORK SEQUENCE, DELIVERABLES AND MILESTONE PAYMENTS**

*[DO NOT ATTACH THE SUB'S QUOTE/PROPOSAL TO THIS DOCUMENT AND DO NOT REFERENCE OR INCORPORATE IT. DO LIST HERE in detail any and all Scope items needed to ensure there is a clear understanding of what the Subcontractor is responsible for.]*

**SCHEDULE 2: WARRANTY**

*[Insert schedule of materials with applicable warranty periods.]*



**SCHEDULE 3: COST CODE 510 ADDITIONAL REQUIREMENTS**

If Cost Code 510 appears on a Statement of Work or other Subcontract document, the following additional terms shall be incorporated by this reference.

**1. Subcontractor to Furnish and Install:**

- 1.1. All low and line voltage control wiring, tubing and peripherals as defined by the referenced Contract Documents including raceways, wiring, cabling, device mounting terminations and validation.
- 1.2. Line Voltage Power wiring as defined by the referenced contract documents, if JCI is to provide power to JCI panels.
- 1.3. Pneumatic tubing as defined by the referenced contract documents, if JCI is to provide poly tubing.
- 1.4. If JCI to provide Building Information Modeling (BIM), provide all labor, material and software requirements plus participate in all meetings associated with BIM as necessary.

**2. Demolition: If Demolition is in scope for Subcontractor's work:**

- 2.1. Perform all demolition and off-site disposal required per the contract documentation, including
- 2.2. Demolishing electrical power and controls that are deemed inactive as a result of retrofit work. Electrical demolition will begin at the equipment and continue back to the closest disconnect, and/or meet specific code requirements. Pneumatic demolition will begin at the field device and continue back to the panel, or if required, from the panel back to a valved main.
- 2.3. Demolishing all wire, raceways, and hangers associated with inactivated control systems.

**3. General Exclusions:**

- 3.1. All testing for, identification and work with hazardous materials, including asbestos, shall be by the Owner. Subcontractor is not to do any work in any areas where asbestos is present and will notify Contractor immediately if asbestos is suspected.
- 3.2. Additional Exclusions: No additional exclusions apply.

**4. General Requirements:**

- 4.1. All control panels will be mounted, wired and terminated by Subcontractor.
- 4.2. All control devices are to be mounted, wired and terminated by Subcontractor.
- 4.3. Provide, install and terminate all cable, wiring, raceways, control tubing, junction boxes, pull boxes, wire trough, cable tray, "Unistrut" mounting segments/surfaces and required hangers, and supports, sized and typed as required and specified, anchored and adhered as required and specified, etc., to provide a complete job, in accordance with all contract documents and the Contractor *Installation and Material Procedures* defined in Section 4.1 of FAN-410.
- 4.4. All raceway tubing or conduit is to be 3/4 inch minimum. If project Contract Documents require larger minimum sizes, those sizes shall be utilized.
- 4.5. Furnish all penetrations necessary to install the equipment, raceways and piping associated with Subcontractors work in accordance with FAN-410 and project documents.
- 4.6. All control devices and panels are shown in approximate locations and are subject to final field validation. Actual field installation of panels and control devices must be validated through the appropriate job site channels prior to installation. Otherwise, the possible relocation of panels or control devices shall be at the Subcontractor's expense.
- 4.7. Low and line voltage power to panels and control devices will be provided by the Subcontractor if not provided by other Contractors. The Subcontractor is responsible for making all final terminations of the line voltage power circuits including any line voltage power that may have been run by other Contractors.
- 4.8. Control Panels are normally provided prebuilt to meet our standards. There may be loose shipped items that need to be added to panels. The Subcontractor's work includes, but is not limited to, mounting, wiring, terminating, addressing, setting jumpers, etc. for such loose shipped panel items. Final panel assemblies shall be marked to meet any local code and all Contract Document requirements.
- 4.9. Subcontractor is responsible for all damper and valve actuator mounting, wiring, linkage setup, alignment, end switches, positioners, and other components required to compete the damper or valve actions. All outdoor air and exhaust air damper actuators shall be pre-loaded, by the Subcontractor, with the procedure documented in the *Actuator Mounting and Preloading Guidelines* Section 4.4 of FAN-410 (Rev 4.x).
- 4.10. Subcontractor shall mount and wire all loose-shipped control devices and panels provided by other mechanical equipment manufacturers as required for the entire project Contract Documents.
- 4.11. Subcontractor is required to provide the necessary labor and material to meet the meet the electrical or control tubing requirements as well as the construction schedule set by the General Contractor.
- 4.12. At the Contractor's request the Subcontractor will provide manpower staffing and projected workload of all open projects to ensure subcontractor can staff the project to meet schedule requirements.
- 4.13. Provide any necessary on-site facilities or equipment to execute their work including trenching, scaffolding, lifts, hoists, storage, site offices, communication equipment, etc. Provide emergency telephone number available at all times.
- 4.14. Subcontractor is required to attend all project progress meetings.
- 4.15. The Subcontractor shall be responsible for any clean-up back charges associated with this subcontract and those charges shall be passed directly to the Subcontractor.

- 4.16. Subcontractor will execute all legitimate extras as requested by Contractor. It is also agreed Subcontractor will not be compensated for any additional work for which Contractor is not compensated. Any additional work performed without prior, written authorization by Contractor shall warrant no extra compensation. Only written authorized changes by the Contractor's Project Manager will be considered.
- 4.17. Where possible, Contractor will directly ship Contractor supplied panels and control devices to Subcontractor's warehouse, jobsite or other subcontractor provided locations, wherein Subcontractor shall be completely responsible for receipt, security, delivery to site and storage of same. Where applicable, the Subcontractor is responsible for signing all equipment out of the Contractor's warehouse or contracted warehouse. The Subcontractor is financially responsible for all lost, damaged or misplaced material that has been assigned, received and signed for by the Subcontractor. Where it is not possible or practical to ship Contractor supplied material and equipment directly to the Subcontractor's location, the Subcontractor will pick up all materials from Contractor warehouse as necessary. All cost associated with the pick-up and delivery of materials from any location shall be the responsibility of the Subcontractor.
- 4.18. Subcontractor shall set all control device physical switches. Including addressing switches, end of line switches, analog input jumpers, actuator jumpers, etc.
- 4.19. Provide and install all fire stopping and sealing of the electrical/mechanical penetrations applicable to Subcontractor's work. This includes all areas associated with electrical/mechanical penetrations including the area around and inside sleeves and raceways that may provide a path for air infiltration. All fire stopping and sealing must be installed to meet the applicable Contract Documents and/or other requirements
- 4.20. To the extent that Subcontractor has failed to comply with any specification, or that the Subcontractor has failed to request written clarification or any specification that is ambiguous, or that the Subcontractor has assumed design responsibility for any portion of the Work, Subcontractor shall be fully responsible for all costs necessary to provide a complete and operable system capable of meeting the intent of the Contract Documents.
- 4.21. The subcontractor is required to complete their work as outlined below:
- In a timely manner in order for the Contractor, other contractors and the owner to have a reasonable amount of time to complete their work and commission the systems prior to the contract completion date. The end date of the master schedule is not applicable to completion of the scope of work of this subcontract work; that date will be determined by Contractor's schedule and will necessarily precede the checkout and commissioning of all required systems. The subcontractor will be required to provide the specified materials and manpower in accordance with this scope of work during all phases of the project to avoid impacting any contractual milestone finish dates.
  - To meet the construction schedule set by the General Contractor or any other upper tiered contractor or the owner.
- 4.22. The subcontractor shall be required to provide the following for all Connected Workflow Turnkey Panels when applicable. See FAN-410 Chapter 4.3.2 for more information.
- Install the Cell Antenna which is shipped inside the control panel. It is made to install in a 1/2" Knockout (KO). Installers are required to install during installation. If removed at project completion, the KO must be plugged with a KO seal.
  - Temporary installation of Ethernet cabling and termination between the Connected Workflow Turnkey Panel and other non-connected Engine panels throughout the system. Unless installation requirements are defined by project specification for temporary network wiring, the installation shall be executed in the most economical means possible (i.e. open cable in Mech Room, not square to building lines, etc.) Contact your local Johnson Controls project representative to determine if a temporary network is required.

**5. Personnel/Workforce:**

- 5.1. Once the Subcontractor's foreman, lead electrician or any other employee responsible for supervision for a project has commenced work they shall not be removed or replaced from a project by the Subcontractor without prior written notice and approval from the Contractor. Such notice and request are required to have a minimum of 5 days advance written notice. Any additional costs incurred by the Contractor due to such changes will be back charged to the Subcontractor. Such charges shall include, but not be limited to, on or off the project site training, errors or omissions in installation or any other costs, as determined by the Contractor, to be caused by said change.
- 5.2. There will be no additional cost to Johnson Controls, Inc. should the Subcontractor need to increase the work force or work on weekends or any other off-hours to meet schedules.
- 5.3. Subcontractor will inform Contractor, in writing, of intent to use/hire any sub-subcontractor. All sub-subcontractors shall be subject to audit and approval of the Contractor.
- 5.4. The Contractor may request the subcontractor to provide a detailed task list outline for their scope of work which will list columns for activities, crew sizes, man hours and material costs according to the geographical layout of the project, and typically in accordance with the master project schedule. This detailed task list will be completed by the subcontractor and returned to the Contractor within 10 days of request.

**6. Workmanship:**

- 6.1. Furnish all work accordance with FAN-410, product literature, and all Contractor project documents and drawings. All work is subject to Contractor approval.
- 6.2. Furnish only new material and equipment manufactured by reputable companies regularly engaged in manufacturing the material or equipment for a minimum of three years. Submit materials and equipment to be utilized to the Contractor for approval before commencing with installation. Any cost incurred due to lack of pre-approval shall be the subcontractor's responsibility without extra compensation.
- 6.3. Subcontractor shall purchase all low voltage control wiring from the Contractor's authorized distributor or an approved equivalent. Any replacement cost due to use of unapproved cables shall the responsibility of the Subcontractor. For thermostats or sensors with RJ style jacks; factory made preconfigured cables shall be used when possible. Field installed RJ Jacks shall be tested by the Subcontractor and documented by

machine printed wire labels installed on each end of the cable (within 6 inches of each jack) with the date and time the test was performed and the name or initials of the installer performing the test.

6.4. Registered Jacks (RJ) must be protected after installation and prior to connection to the field device by means of protective boots or other approved means. Any RJ termination damaged due to lack of proper protection shall be fixed to the Contractor's satisfaction or replaced by the Subcontractor without additional cost to Contractor.

6.5. Identify, provide and tag all wire, cable control tubing, and conduit, as required by the Contractor drawings, point schedules and Contract Documents. Only machine print labels are acceptable. All wire and cable labels must be installed within 6" (six inches) of its termination point.

6.6. Install control device and panel tags per the Contract Documents or direction from the Contractor.

6.7. Appropriate anchors for the surface (wall, ceiling, floor, etc.) and support requirements shall be used. Anchors, used in drywall applications, must provide support to the back side of the wall surface. Plastic, Screw-in or any other anchor type that do not provide such support shall be replaced at the Subcontractor's expense.

6.8. Extra effort should be made to prevent any unnecessary splices in any of the wiring associated with the system installation. Contractor devices are not to be used as junction boxes.

6.9. It is the responsibility of the Subcontractor to turn over a trouble-free communication bus free of all ground faults, open lines, and shorts prior to power up. Each bus segment shall be tested by the Subcontractor in accordance with FAN-410 (Rev 4.x) Section 5.x to ensure it is:

- a. Continuous end to end for each wire.
- b. Cable lengths do not exceed bus limitations.
- c. For shielded cables, only one shield ground exists per segment and the shield is continuous for its entire length.
- d. For RS485 circuits, the bus voltages (+ to -, - to Com and + to Com) are within documented tolerances.
- e. For MSTP communication, all devices are reporting with a Bus Health Index of 4 or greater as tested and documented by the Contractor's Field Bus Inspection Tool (FIT).

f. For BACnet IP communication, all devices are reporting as tested and documented by the Contractor's Mobile Access Portal (MAP).

6.10. Subcontractor shall not pull any exposed cable on or near sources of excessive heat (hot water, steam pipes, etc.), moisture (un-insulated piping, valves, pumps, etc.), high voltage equipment (light fixtures, MCC's switch gear, panel boards, etc.) or any other location which could damage or cause interference with the cable.

6.11. If necessary; patch, repair and paint-to-match the surfaces surrounding your demolition and new work. All patching and painting will be performed by a professional and in a neat manner. All patching shall also maintain the intended fire ratings.

6.12. Prior to installation the Subcontractor shall size all wiring to ensure that (see the *Metasys System Cable and Wire Standards* in Section 4.x FAN-410 Rev 4.x for more information):

- a. 24-volt power voltage drop does not exceed 2 volts from source to farthest device under maximum load conditions.
- b. Inputs used for analog readings shall not exceed 3 ohms of resistance for the entire circuit.

6.13. Contractor may back charge the Subcontractor for any cost incurred due to troubleshooting, improper mounting, terminating or any other defect caused by the Subcontractor's installation.

6.14. Subcontractor will be responsible for protecting their work until it is turned over to and accepted by the owner. Subcontractor will repair or replace damaged, defective, or defaced work caused by Subcontractor negligence.

### **7. Record Drawings:**

7.1. Subcontractor will be required to provide the Contractor, after the completion of this project, a complete accurate and clean set of Record Drawings as defined by the Contract Documents. Final retention payment shall be considered only if these drawings have been received and approved. Record Drawings can include:

- a. Raceway routings, raceway sizes, number of cables in raceways and any other useful information to the owner including the location of field devices, which shall be referenced by floor and column lines. These documents are only required if required by the Contract Documents, otherwise item 10.2 below shall be acceptable.
- b. Contractors engineered drawings hand marked up with any changes to Riser, System Drawings or Schedules. Marked-up set will be acceptable with all above listed requirements.

7.2. All communications wiring routing and low voltage power circuit distribution shall be documented on the mechanical or electrical plans. Device Addressing and the Location of bus End-Of-Lines, repeaters, routers, coordinators, power supplies and similar equipment shall be documented on the mechanical or electrical plans. These plans shall be kept current as the installation occurs and made available, on as progress basis, upon request by the Contractor. Reference FAN-410 (Rev 4.x) Section 5.2 for information on properly maintaining and sharing these documents.

7.3. Upon completion, Subcontractor shall provide the Contractor, with final, unconditional certificates of approval on all work performed or as indicated in the Contract Documents

7.4. For any equipment provided, the Subcontractor will submit the quantity established by the Contract documents plus four (4) additional sets of Operation and Maintenance manuals to Contractor for job record, describing all equipment provided by the Subcontractor. These manuals will include as-built drawings, technical data sheets, replacement parts lists, recommended maintenance instructions and ordering instructions. Subcontractor will provide a warranty statement on company letterhead defining the start and end of the warranty period. Warranty can begin no earlier than completion of the final punch list and requires written acceptance of Contractor. Any extended warranty items should be highlighted on the warranty statement.

7.5. All line voltage power circuits provided by the Subcontractor or other Contractors shall have their Panel and Circuit numbers identified on the As-Built drawings by the Subcontractor.

**8. System Validation and Verification:**

- 8.1. Subcontractor is required to participate in any required inspections and validations by Contractor, Project Inspectors, Owners, Agents, Consultants, Contractors or any other party requiring inspection and validation.
- 8.2. Unless waived by the Contractor, during each bus segment startup the Subcontractor is required to be present and immediately address any issues discovered.
- 8.3. System Validation shall be provided by the Subcontractor, as a minimum requirement, the Subcontractor will:
  - a. Test each communication bus segment as defined by 9.9.
  - b. Document communication bus routing as defined by 10.2.
  - c. For each installed Ethernet Cable provide length of segment and proper termination reports as detailed in FAN-410 (Rev. 4.x) Section 5.3.
  - d. For all installed wiring ensure no stray voltages or ground faults are present.
  - e. Utilize the Contractor's MAP tool to validate Input/Output wiring as directed by the Contractor.
  - f. Test all 'Hardwire Interlocks' to ensure operation. 'Hardwire Interlocks' are considered any wiring that is not dependent on system input or outputs for functionality. Examples include: 120V Circuits, dedicated or shared 24 VAC Circuits, Low Limits, High Limits, Static Pressure Safety Switches, etc.
- 8.4. Within 2 business days of validation completion, at any time requested by the Contractor, and before final payment will be authorized, the following documents, at project completion or during progress, must be provided to the Contractor. In lieu of a manually completed forms the subcontractor may utilize the automated forms created by the FIT and MAP. Use of these tools does not release the subcontractor from any other validation or verification requirements defined by this document or the Contract Documents.
  - a. Completed Subcontractor Checkout Sheets for every controller in the system. At a minimum, this report must identify the following notes:
  - b. Validating that every wire, device and panel is properly tagged and identified
  - c. Indication the system was checked for ground faults, circuit continuity, short circuits, and stray voltages prior to power being applied to the electronic components.
  - d. Identification of the Power Circuit that feeds the Controller.
  - e. Indication that all hard wiring wire interlocks (safeties, etc.) have been checked as applicable.
  - f. Verification by "Check Mark" that each controller point and field device has been validated.
  - g. Identification of any defective equipment.
  - h. Signature and date of completed validation.

**9. Payment/Payroll:**

- 9.1. If Certified Payroll is a requirement; compliance must be adhered to. Please make sure your company follows any prevailing wage rate mandates for this scope of work.
- 9.2. Unless an upper tier contract requires a higher retainage, 10% retainage will be withheld from all progress payment and up to a total of 10% of the contract amount until installation is complete. When the installation has been completed per the subcontract and verified by the Contractor, and the Contractor has been paid in full by the Owner, the retainage will be paid to the Subcontractor.



### SCHEDULE 4: EXCESS SOILS

Where the Project involves “Excess Soils” as defined in applicable excess soil regulations such as *Ontario Environmental Protection Act* (see: <https://www.ontario.ca/page/handling-excess-soil#regulation>), the Subcontractor shall be responsible for the following obligations relating to Excess Soils and compliance with the applicable regulations:

- Consult with the Owner and Environmental Consultant in their development of the tracking system for Excess Soils for the Project and implement such tracking system in its performance of the Work.
- Review all reports and plans prepared by the Environmental Consultant in respect of Excess Soils and comply with the applicable requirements of such reports and plans in its performance of the Work, including during excavation, transport, storage, and disposal of Excess Soils.
- Participate in excess soil training as directed by the Owner or Environmental Consultant.
- Transport all Excess Soil or waste resulting from the Work to the designated reuse site(s) or disposal site(s), as applicable, and cause all Excess Soil and waste to be deposited at such reuse site(s) and disposal site(s).
- Complete any forms, filings or paperwork and otherwise provide the Owner and Environmental Consultant with information and documents as requested by the Owner or Environmental Consultant for compliance with all notice, record-keeping, and reporting requirements under the applicable regulations.
- Plan and sequence the Work to avoid or minimize the need for temporary storage of Excess Soil and arrange for any temporary storage of Excess Soil in compliance with the applicable regulations.



## SUBCONTRACT TERMS AND CONDITIONS (CANADA)

### Attachment 2 Application and Certificate for Payment

[TO THE EXTENT APPLICABLE, TO BE PROVIDED BY CONTRACTOR AS PART OF THE CONTRACT DOCUMENTS]



## SUBCONTRACT TERMS AND CONDITIONS (CANADA)

Attachment 3

NOT USED

**Attachment 4**

**List of Subcontractors and Material Suppliers**

<p><b>LIST of SUBCONTRACTORS and MATERIAL SUPPLIERS</b>  <b>&lt;Subcontractor NAME&gt;</b></p>
--

The subcontractor listed above, herein after referred to as the "Subcontractor", hereby represents and warrants to Johnson Controls that as of the date hereof, the following list of Subcontractors and Material Suppliers constitutes a complete list of all Subcontractors and Material Suppliers furnishing labor and materials for the "Subcontractor". The "Subcontractor" further represents and warrants that it has not entered into any agreement with any Subcontractor or Material Supplier other than those listed in this List of Subcontractors and Material Suppliers.

Subcontractor / Material Supplier	Address	Telephone	Contact Person

The "Subcontractor's" Authorized Representative named herein states that this List of Subcontractors and Material Suppliers is true and correct based upon the Affiant's personal knowledge as of :

date:

Signature

Typed Name

Title



SUBCONTRACT TERMS AND CONDITIONS (CANADA)

Attachment 5
Request for Information

REQUEST FOR INFORMATION

JOB NAME: Project Name
JOB NUMBER: Project Number
CONTRACTOR:
RFI NUMBER:
REQUESTED BY:
DATE:
TO:
ATTN:
SPECIFICATION NUMBER:

Drawing: Rev. Sketch (If Required)
System:
Location: Bldg: Level:
Other Drawing Affected: No:
Cost Impact: Yes No
Time Delay: Yes No

Description of Problem:

[Empty text area for description of problem]

Resolution of Problem:

[Empty text area for resolution of problem]

Accepted: GC/CM DATE:



**SUBCONTRACT TERMS AND CONDITIONS (CANADA)**

**Attachment 6  
Subcontract Request for Change Order**

Project:	Request for Change Order No. <b>RCO</b>	Subcontract No. <b>PO</b>
	Date (mo/day/yr)	JCI Contract No.
Location		JCI Reference

The below named Subcontractor hereby submits a Request for Change Order for Modifications to the Scope of Work of the above noted subcontract as described herein and/or as a specifically referenced attachment hereto. Unless specifically changed by this Subcontract Change Order, all Terms, Conditions and Provisions of the above noted Subcontract Agreement remain unchanged and in full effect.

Reason for Request:

Total amount of this Request for Change Order including all costs for the modifications to the scope of work described herein

\$
The Completion Date is requested to be: Increased      working days Decreased     working days Unchanged

SUBCONTRACTOR	
Subcontractor	
Name (typed)	
Title	
Signature	Date (mo/day/yr)
DO NOT TYPE BELOW THIS LINE - JOHNSON CONTROLS INC. USE ONLY	
Reason for Change Request: Scope change by Owner or JCI Customer (Y/N):      Scope change by JCI (Y/N): Other (please specify):	
Change Order Issued YES      NO	CO #
Date (mo/day/yr)	RFI #s
By	Title





**SUBCONTRACT TERMS AND CONDITIONS (CANADA)**

**Attachment 7  
Subcontract Change Order**

Subcontractor: Address: City, State, Zip: _____, Project Title: Location:	Change Order No. <b>CO</b>	FOR	Subcontract No. <b>PO</b>
	Date (mo/day/yr)		JCI Contract No.
			JCI Reference

The above numbered subcontract agreement is hereby modified to the extent described below in accordance with the Terms and Conditions of the CHANGES section thereof and any other terms, conditions or provisions of said Subcontract Agreement that may be applicable in this instance.

Subcontract Amount prior to this Change Order.....

Make changes to Scope of Work pursuant to:  
 Request to Change Order Quotation **RC** \_\_\_ dated \_\_\_\_, and/or  
 Scope of Work attached SW \_\_\_ dated, \_\_\_\_ and/or  
 As follows:

Total amount of this change order including all costs for the above scope of work.....

Total amount of this subcontract as revised by this change order.....

The Completion Date is  increased,  decreased,  unchanged.  
 The new Completion Date resulting from this Change Order is:

Unless specifically changed by this Subcontract Change Order, all terms, Conditions and provisions of the above numbered Subcontract Agreement remain unchanged and in full effect.

JOHNSON CONTROLS, INC.		SUBCONTRACTOR	
Name (typed)		Name (typed)	
Title		Title	
Signature	Date	Signature	Date

**(Approval) for Johnson Controls, Inc.**

Name (typed)	Title	
Signature		Date

**Attachment 8  
Form CCDC 9B & WSIB clearance certificate**

Form CCDC available for download from: <https://www.ccdc.org/wp-content/uploads/2019/02/CCDC9B-2018E0119.pdf>

WSIB Clearance: See guidance published by WSIB at: <https://www.wsib.ca/en/operational-policy-manual/clearance-certificate-construction>

**Attachment 9  
Final Waiver and Release**

TO: [CONTRACTOR NAME AND ADDRESS] (“Contractor”)  
FROM: [SUBCONTRACTOR NAME AND ADDRESS] (“Subcontractor”)  
DATE OF APPLICATION  
FOR FINAL PAYMENT: [●]  
RE: Subcontract dated [●] (the “Subcontract”)

Except for claims for which written notice of claim has been received by the Contractor from the Subcontractor prior to the date of the Subcontractor’s application for final payment under the Subcontract or claims which the Subcontractor could not reasonably have knowledge of on such date, the Subcontractor acknowledges and agrees that:

1. the Subcontractor does not have and will not make any claim for additional compensation under the Subcontract, including without limitation for extras, changes or delays, or any other claim whatsoever against the Contractor in connection with the Subcontract, the Project, or the Work;
2. the final payment made by the Contractor shall be received by the Subcontractor in full and final settlement of the balance due to the Subcontractor under the Subcontract and of any and all claims of the Subcontractor in connection with the Subcontract (except only for the Subcontractor’s claim for any amount expressly held back by the Contractor under the Subcontract); and
3. the Subcontractor gives receipt of full discharge and waives its rights to any and all claims not submitted as of the date of its application for final payment under the Subcontract.

**[SUBCONTRACTOR NAME]**

\_\_\_\_\_  
*I/we have authority to bind the company*

\_\_\_\_\_  
*I/we have authority to bind the company*



## SUBCONTRACT TERMS AND CONDITIONS (CANADA)

### Attachment 10 Johnson Controls Ethics Policy

Available for download from: <https://valuesfirst.johnsoncontrols.com/>



**TABLE OF CONTENTS**

- I. GENERAL
- II. STOP WORK POLICY
- III. SAFETY TRAINING
- IV. PERSONAL PROTECTIVE EQUIPMENT/SAFETY EQUIPMENT
- V. SAFETY INSPECTIONS
- VI. SUBSTANCE ABUSE
- VII. SMOKING AND TOBACCO PRODUCTS
- VIII. ACCIDENT/INJURY REPORTING
- IX. CRISIS MANAGEMENT PLAN
- X. EMERGENCY RESPONSE/FIRST AID
- XI. RETURN TO WORK
- XII. DISCIPLINARY PROCEDURE
- XIII. JOB HAZARD ANALYSIS (JHA) / RISK ASSESSMENT (RA)
- XIV. PERMITS
- XV. COMPETENT PERSON
- XVI. WORKING AT HEIGHTS
- XVII. LADDERS
- XVIII. EXCAVATION/TRENCHING/SHORING/SLOPING/SHEILDING
- XIX. ENERGY CONTROL (LOCK-OUT / TAG-OUT)
- XX. CRANES
- XXI. HELICOPTER "EXTERNAL LIFT"
- XXII. HOUSEKEEPING
- XXIII. POWERED INDUSTRIAL VEHICLES / FORKLIFTS
- XXIV. CONFINED SPACE
- XXV. HAZARD COMMUNICATION
- XXVI. JOB SITE ACCESS
- XXVII. ENVIRONMENTAL AND WASTE MANAGEMENT COMPLIANCE
- XXVIII. ADDITIONAL REQUIREMENTS/CONSIDERATIONS



**I. GENERAL**

- A. All Subcontractor personnel (including the personnel of all subcontractors working through subcontractor; hereinafter, individually and collectively a “Subcontractor”) shall comply with all (i) applicable occupational safety and health laws, rules, and regulations; and (ii) worksite safety rules and those rules promulgated by the Company’s customer.
- B. Upon request by the Company, Subcontractors shall provide environmental, health and safety performance documentation for review.
- C. Subcontractors will prepare a site-specific written safety plan that applies to the specific work they are performing at the site and any other programs or plans required under applicable occupational safety and health laws, rules and regulations.
- D. Subcontractors will ensure that any necessary committees or personnel required under applicable occupational safety and health laws, rules, and regulations are in place.
- E. Subcontractors will transmit any notices required under applicable occupational safety and health laws, rules, and regulations to governmental entities and to the required committees and personnel of the Subcontractor and/or Contractor.
- F. When subcontracting is permitted by the Company, all Subcontractors who hire lower-tier subcontractors or other third parties to perform work at the site shall ensure that all such persons comply with the provisions of these Subcontractor Safety Specifications.
- G. Subcontractors shall implement effective controls to reduce the risk of an injury or illness occurring and any Subcontractor who creates a hazard shall eliminate the hazard before any further work may proceed.
- H. Any Subcontractor that creates a hazard shall implement effective controls to reduce the risk of an injury or illness occurring before work activities may proceed.
- I. If the subcontractor identifies uncontrolled hazards, either effective controls should be immediately implemented by the Subcontractor to reduce the risk of injury or illness, or a Stop Work should be issued and the subcontractor should immediately report the uncontrolled hazard to the Company.
- J. Subcontractors shall participate in all required pre-job safety meetings.

**II. STOP WORK POLICY**

In accordance with applicable health and safety legislation, whenever an imminent or unusual danger, undue hazard, or other applicable condition that may endanger health and safety, is present to any person, including but not limited to, Company personnel, Subcontractor personnel, and third parties, the Subcontractor shall “stop work” until the imminent danger is abated. This may include operation of any tool, appliance or equipment if that person has reasonable cause to believe that to do so would create an undue hazard to the health and safety of any person, or other danger that does not normally exist in that work, or otherwise as defined in the applicable health and safety legislation.

Other examples include, but are not limited to:

A situation for which:

- A person completing a task (a “Worker”) is not properly trained or experienced.
- The Worker is not equipped (i.e., lacks safety or personal protective equipment).
- The Worker encounters a hazard that cannot be controlled to reduce the risk of serious injury or illness from occurring and would be considered immediately dangerous to life and health.
- A worker is unfit for work due to illness, the influence of alcohol, or illegal or mind-altering substances.
- A danger that would normally stop work in the affected area.

Subcontractor’s personnel are required to report all “stop work” actions immediately to their supervisor for investigation. During the investigation, the person(s) issuing the stop work should not leave the site or return to the work activity without their supervisor’s authorization.

If the “stop work” action is used for legitimate safety reasons, the individual initiating the action is protected from discipline, retribution, or retaliation by the Company.

Contractor has authority to order stop work on the site whenever an imminent danger is present. While such provision might indicate a higher level of control by the Contractor and could have OSHA multi-employer citation policy implications, it sets forth clear safety expectations and can be very important in addressing dangerous situations.

**III. SAFETY TRAINING****A. Safety Orientation Training**

1. Subcontractors shall conduct relevant safety training and attend all site-specific training before performing any work on the job site, including conducting all training that is required by applicable occupational safety and health laws, rules, and regulations

and all training required by and necessary to understand all relevant Company and customer site requirements. Subcontractors shall ensure that a list of subcontractor workers that successfully completed all required training is maintained.

2. Subcontractor shall at their own expense require its subcontractors, agents and personnel to comply with all applicable safety requirements. When required by the Company or its customer, prior to commencement of any work under this Agreement, Subcontractor's subcontractors, agents, and personnel will complete a basic construction training safety course, or its equivalent, that is related to the work that the Subcontractor will perform under this Agreement. Subcontractor will provide JC with certification that such training has been completed.

**B. Weekly Toolbox Talks**

When required by law, the Prime Contract, or by the Contractor, Subcontractors shall conduct weekly safety toolbox talks and shall provide documentation evidencing compliance upon request.

**C. Job Hazard Analysis / Risk Assessment**

Subcontractors shall review and train their affected personnel on the job hazard analysis / risk assessment that pertains to the job tasks such persons will perform. When required by law, the Prime Contract, or by the Contractor, Subcontractors shall provide documentation evidencing compliance upon request.

#### **IV. PERSONAL PROTECTIVE EQUIPMENT/SAFETY EQUIPMENT**

**A. Personal Protective Equipment**

1. Subcontractors shall supply their personnel with the appropriate personal protective equipment that meets the safety requirements required by law, outlined by federal, state/provincial/territorial and local safety laws, rules and regulations.
2. The following minimum levels of personal protective equipment are mandatory on all JC construction sites without exception:
  - a. Hard hats
  - b. Eye protection with side shields
  - c. Hard-soled work boots with leather uppers
3. Shorts, tennis shoes and tank tops are prohibited on all JC construction sites.

**B. Safety Equipment**

Subcontractors shall supply their personnel with the appropriate safety equipment that will meet the safety requirements under (i) applicable occupational safety and health laws, rules, and regulations; and (ii) worksite safety rules and those rules promulgated by the Company's customer.

#### **V. SAFETY INSPECTIONS**

When required by law, the Prime Contract, or by the Contractor, Subcontractors shall perform safety inspections of specific job tasks for which Subcontractor is responsible for at the site. When required by law, the Prime Contract, or by the Contractor, Subcontractors shall provide documentation evidencing compliance upon request.

#### **VI. SUBSTANCE ABUSE**

Due to the safety-sensitive nature of the work, and to the extent permitted by local law, any Subcontractor personnel possessing, suspected of using or being impaired by alcohol or an illegal or other substances that may endanger the person or anyone else while on the site shall be (1) immediately removed from the worksite for evaluation, and (2) if suspicions are confirmed, permanently removal from the project / worksite.

To the extent permitted by local law, if Subcontractor personnel demonstrate impaired behavior, the individual in question will be asked to submit to evaluation which may include a Breathalyzer or other test(s) at an occupational clinic. Any person found to be legally impaired will be immediately and permanently removed from the project/worksite. Refusal to submit to evaluation will result in the immediate and permanent removal of the person from the project/worksite.

#### **VII. SMOKING AND TOBACCO PRODUCTS**

Subcontractor shall comply with all worksite rules and laws, governing the use of smoking and smokeless tobacco products on the worksite.

#### **VIII. ACCIDENT/INJURY REPORTING**

- A. Subcontractor shall coordinate with the Contractor to ensure compliance with any applicable reporting requirements to regulatory agencies. Further, Subcontractors shall report all workplace accidents, injuries, or illnesses, regardless of severity, to the Company project manager/contact person.

1. Fatalities or incidents involving significant, severe, or life-threatening injuries or illnesses, including loss of part of a limb or loss of use of a limb, injuries to two or more workers preventing them from performing their work for one working day and material damage of at least \$150,000 must be reported immediately.
2. Minor injuries, illnesses, or property damage events must be reported the same day.
3. Dangerous occurrences, regardless of whether an injury occurred, must be reported as soon as reasonably possible.

**IX. CRISIS MANAGEMENT PLAN**

If a regulatory environmental, health or safety agency is on-site, a representative of the Company should be notified as soon as possible. Subcontractor personnel shall not discuss, talk, or communicate with the media regarding any issues concerning the project/worksites. The Company Crisis Management Team will be contacted immediately, and they will appoint a Company spokesperson to communicate with the media.

**X. EMERGENCY RESPONSE/FIRST AID**

- A. Subcontractor shall provide first aid kits on worksite with adequate supplies to respond to anticipated injuries or illnesses, in accordance with applicable legislation.
- B. The Company will monitor and track all injuries and illnesses that occur on the worksite. This does not relieve Subcontractors of their record keeping requirements.
- C. Subcontractors are responsible for investigating all incidents occurring to their staff and their subcontractors and sharing the findings of such investigation with the Company. Subcontractor shall participate in additional Company incident investigation measures when requested to do so by the Company.

**XI. RETURN TO WORK**

For injuries or illnesses requiring medical treatment beyond first aid, any injured Subcontractor personnel shall only return to the worksite when authorized by the medical professional managing their case. If the injury is of the type that permits the person to return to work with restrictions, the Subcontractor will provide the person with work in accordance with the doctor's recommendations.

**XII. DISCIPLINARY PROCEDURE**

- A. Failure to abide by all (i) applicable occupational safety and health laws, rules, and regulations; and (ii) worksite safety rules and those rules promulgated by the Company's customer may place fellow workers and others at risk. Subcontractor shall develop appropriate disciplinary action plan to address any violations of the foregoing.

The Subcontractor should utilize a disciplinary process for violation of safety requirements taking into account various factors, including but not limited to the severity of the safety violation.

- B. Zero Tolerance

Consideration will be given to work practices that may cause immediate danger to the life and health (IDLH) of any person present at the worksite. The disregard of safety in these situations will immediately result in immediate and permanent dismissal from the worksite. Violations considered IDLH include, but are not limited to, violations of the following programs:

- Energy Control (Lock-Out / Tag-Out)
- Work at Height
- Electrical Safety
- Confined Space
- Ladders
- Excavation / Trenching / Shoring
- Cranes / Hoists / Slings

**XIII. JOB HAZARD ANALYSIS (JHA) / RISK ASSESSMENT (RA)**

Subcontractors shall complete a documented JHA / RA as well as any necessary programs, plans or mitigation measures, as required by applicable health and safety legislation, prior to starting any type of work at the site, and will provide evidence of compliance upon request.

**XIV. PERMITS**

- A. Subcontractor shall comply with all site hazardous work permit processes, including - but not restricted to - Hot Work Permit, Confined Space Entry permit, Work at Height Permit, Lock-Out / Tag-Out Permit, Live Electrical Work Permit.

- B. In case the site does not operate a site-wide hazardous work permit process, subcontractors shall use their own permit process to ensure workplace safety. At a minimum, the permit process must meet the (i) applicable occupational safety and health laws, rules, and regulations; and (ii) worksite safety rules and those rules promulgated by the site.

**XV. COMPETENT PERSON**

Subcontractor ensures adequate competent persons are on-site to execute work. Unless otherwise defined by the applicable legislation, a competent person shall mean a person who is capable of identifying existing and foreseeable hazards in the surrounding work area or working conditions which are unsanitary, hazardous or dangerous, and who has authorization to take prompt, corrective measures to eliminate the hazardous or dangerous conditions. A competent person is also a person who has extensive knowledge and experience in a particular activity or job function, as well as knowledge of (i) applicable occupational safety and health laws, rules, and regulations; and (ii) worksite safety rules and those rules promulgated by the Company's customer.

Subcontractors shall designate a competent safety person for the following tasks:

- Scaffolding
- Excavation/Trenching/Shoring
- Fall Protection
- Steel Erection/Assembly
- Concrete & Masonry Construction
- Crane/Hoisting/Rigging
- Blasting

**XVI. WORK AT HEIGHT****A. Fall Protection**

When fall protection devices like guardrails, cannot be provided and the Subcontractor is exposed to a fall greater than four feet / 1.22 meters, or a fall of any distance that could result in injury, Subcontractor personnel shall use a personal fall arrest system compliant with applicable occupational safety and health laws, rules and regulations. A personal fall arrest system consists of full body harness secured to an anchorage system by a fall arrest connecting device and shock absorbing lanyard.

**B. Scaffolding**

1. All scaffolding used on site that has a working surface higher than four feet / 1.2 metres must have guardrails. Each guardrail will consist of a top rail, intermediate rail, and toe board.
2. Subcontractors shall comply with all legal and manufacturers' recommended maintenance and safety requirements.

**C. Aerial Lifts/Scissors Lifts**

1. Subcontractors shall comply with all manufacturers' recommended maintenance and safety requirements.
2. Subcontractors shall use a personal fall arrest system as described above or use fall limiting devices when the aerial lift device is equipped to accept the use of fall limiting devices during their work in an aerial lift and scissors lift.

**XVII. LADDERS**

All ladders shall comply with all (i) applicable occupational safety and health laws, rules, and regulations; and (ii) worksite safety rules and those rules promulgated by the Company's customer.

1. Subcontractors shall comply with all legal and manufacturer's recommended maintenance and safety requirements.
2. All ladders must be inspected prior to each day's use and maintained in good operating condition. Ladders - including but not limited to platform, cross-step platform, cross-step stepladder, stepladder, extension or fixed, observed to have structural defects must be tagged "DO NOT USE" and immediately removed from service.
3. Stepladders used by employees must be of non-conductive fiberglass (not wood or aluminum) with a minimum duty rating of Type 1A with a load capacity of at least four times the maximum load likely to be imposed.
4. All extension ladders shall be tied off and secured with an EPDM rubber strap or ratchet strap or other required locks, or a second person must hold and secure the ladder at the bottom.
5. When climbing a ladder, Subcontractor employees must face the ladder, use both hands when ascending or descending, maintaining 3-point contact at all times and remain in the centre of the steps or rungs of the and comply at all times with the maximum height indicated by the manufacturer

**XVIII. EXCAVATION/TRENCHING/SHORING/SLOPING/SHEILDING**

Subcontractors shall comply with all legal and contractual requirements.

**XIX. ENERGY CONTROL (LOCK-OUT/TAG-OUT)**

- A. Any time a Subcontractor employee is servicing or maintaining a machine or piece of equipment (point of operation) where an unexpected start-up or release of stored energy (electrical, mechanical, hydraulic, pneumatic, chemical, gravity, etc.) could cause injury, all equipment and systems must be de-energized using proper lockout/tagout procedures before that work is performed, unless the particular activity is exempt from lock-out/tag-out under applicable occupational safety and health laws, rules, and regulations and performed in accordance with those regulations.
- B. Subcontractor employees shall only use locks designated for lockout/tagout.
- C. Lockout tags used by Subcontractor employees must have a place for their name, cell phone number and date and time.
- D. Zip or wire ties, string, cords, or tags only are not considered acceptable equipment for lockout/tagout purposes. Tags must always be accompanied by a lock and key.

**XX. CRANES**

- A. Crane operators must submit a copy of their valid training records and certification to the Company before they perform any type of lift on site.
- B. Daily inspections are required on all cranes before and during use. Daily inspection records shall be kept and made available to the Company upon Company request.
- C. Annual crane inspections, along with daily inspections, must be performed onsite and in the crane.
- D. Tag lines must be used for all loads. Tag lines will help control the load in windy conditions that may cause the load to swing, rotate, or become unbalanced.
- E. Subcontractors using cranes must post a copy of the crane hand signals that will be used.
- F. Subcontractors shall comply with the manufacturer's recommended maintenance and safety requirements.
- G. During the lift, no person can be underneath or in any area close to the lifted object where they could be impacted by an unexpected fall or movement of the lifted object.

**XXI. HELICOPTER "EXTERNAL LIFT"**

- A. Helicopter cranes shall comply with (i) applicable occupational safety and health laws, rules, and regulations; and (ii) worksite safety rules and those rules promulgated by the Company's customer.
- B. Subcontractors shall comply with all of the manufacturer's recommended maintenance and safety requirements.

**XXII. HOUSEKEEPING**

The worksite must be kept clean and free from hazards. Housekeeping must be conducted on a daily basis and comply with any specific requirements as set out in applicable health and safety legislation. The Company may issue a stop work order if housekeeping on the site is disregarded.

**XXIII. POWERED INDUSTRIAL VEHICLES / FORKLIFTS**

- A. Only trained and authorized individuals will be permitted to operate powered industrial equipment.
- B. Personnel must not stand or pass under the elevated portion of any vehicle, whether loaded or empty. The Subcontractor is responsible for placing appropriate warning signs or controlling access when work is done near doorways where personnel may inadvertently walk into the hazard area.
- C. When a powered industrial vehicle is left unattended in addition to any precautions required by law or the contract, the following precautions must be taken:
  - 1. Load engaging means must be fully lowered
  - 2. Controls must be neutralized
  - 3. Power must be shut off
  - 4. Brakes must be set.
  - 5. Wheels should be blocked if the vehicle is parked on an incline.
- D. Powered industrial vehicles / forklifts shall be inspected daily before being placed into service.



**XXIV CONFINED SPACE**

- A. In addition to any precautions required by law or the contract, the entry into a confined space without the proper training, personal protective equipment and safety equipment is prohibited.

**XXV HAZARD COMMUNICATION**

- A. All Subcontractors shall share information with one another and the Company regarding the hazardous materials that they are working with on site.
- B. Each Subcontractor is responsible for maintaining accessible safety data sheets for products it brings on site and for training its personnel on the proper handling, storage and disposal requirements of hazardous materials. Upon request, Subcontractors shall submit to the Company, a chemical inventory list and safety data before onsite work begins.

**XXVI JOB SITE ACCESS**

- A. Subcontractors and their visitors shall follow the Company or its customer's Access and Security Requirements when entering and exiting the job site.
- B. Subcontractors and their visitors shall follow the Company or its customer's Vehicle Access Requirements while at the job site.

**XXVII ENVIRONMENTAL AND WASTE MANAGEMENT COMPLIANCE**

- A. All Subcontractors agree to abide by all (i) applicable environmental, occupational safety and health laws, rules, and regulations; and (ii) worksite environmental rules and those rules promulgated by the Company's customer.
- B. All Subcontractors performing services related to environmental compliance, planning, or remediation shall provide written assurance that they have, and will maintain in effect, all required certifications and insurance that provides coverage for risks resulting from the release of hazardous substances or contaminants to the worksite and the environment.
- C. Subcontractors should refer to the safety data sheet for the proper storage and handling of chemicals.
- D. All Subcontractors shall be responsible for the removal of all hazardous wastes or substances generated during their onsite work.
- E. All Subcontractors agree to indemnify the Company and its customer against any claim by any entity, private or governmental in nature, arising out of environmental contamination caused or exacerbated by the Subcontractor during the course of its work.
- F. All Subcontractors shall respond to spills and to releases of hazardous substances, dispose of contaminated clean-up materials, and dispose of contaminated soils in accordance with (i) applicable environmental, occupational safety and health laws, rules, and regulations; and (ii) worksite environmental rules and those rules promulgated by the Company's customer. All Subcontractors must also report immediately each spill or release event to the onsite Company project manager/representative.

**XXVIII ADDITIONAL REQUIREMENTS/CONSIDERATIONS**

- A. In addition to the safety requirements otherwise required by this Agreement, Subcontractor shall comply with all safety requirements for the Project including but not limited to the Company's customer worksite safety requirements and any and all higher tier and Subcontractor safety programs, procedures and rules. Subcontractor shall also comply with all laws, rules and regulations of any governmental body that has jurisdiction over the project. To the extent that there is more than one safety rule, regulation or law that applies to a given activity of the Subcontractor, the more stringent rule shall apply. Subcontractor shall advise all higher tier subcontractors and subcontractors of all safety issues not otherwise covered by any of the requirements of this Agreement. To the extent that the Subcontractor seeks to vary, change, or otherwise alter any required safety practice, application or procedure, then the Subcontractor will complete a job hazard analysis. If Subcontractor varies, changes, or otherwise alters any safety practice, application, or procedure, then Subcontractor assumes complete and exclusive responsibility and liability for such change.
- B. Subcontractor, by signing this Agreement, represents that it shall take all necessary precautions while performing its work to ensure the safety of its personnel, the personnel of other subcontractors and third parties.
- C. Subcontractor represents that it has studied and is familiar with all of the applicable requirements promulgated by any government authority, including, without limitations,; all applicable provincial/territorial occupational safety and health acts and any applicable regulations promulgated thereunder; and any other lawful orders of any public authorities bearing on the safety of persons or property or their protection from damage, injury, or loss; as well as any safety, prevention or health programs or plans published by any higher tier contractor, the Company and its customer. Upon request, Subcontractor shall provide a written safety program that complies with these governmental requirements and safety, prevention and health programs and plans.

- D. Subcontractor agrees that it shall be liable for the actions, failures to act, failure to comply with these Subcontractor Safety Specifications, or violation of any laws by any of its subcontractors, agents and/or personnel.
- E. Subcontractor agrees that, if an action is undertaken against the Company for violations of any governmental safety requirements by the Subcontractor and/or its subcontractor(s), agents or personnel, Subcontractor shall indemnify and hold harmless the Company and its customer for all costs, damages and penalties assessed against the Company and its customer or related to this action including attorney's fees incurred in the defense or appeal of such action.

Subcontractor agrees that it is an independent contractor. These Subcontractor Safety Specifications do not give the Company the power to direct and control the day-to-day activities of the Subcontractor or of create a relationship of employer/employee, partners, joint ventures, co-owners, principal-agent, or otherwise participants in a joint or common

**Attachment 11-A**

**Zero Harm Behaviors**

# Zero Harm Behaviors



### Stop work

It is your responsibility to stop work and report risks that you cannot mitigate.



### Working at height

Only use approved work at height equipment that is appropriate for the task.



### Lock out, tag out

Lock out, tag out saves lives – comply with all steps of the LOTO process at all times.



### Electrical work

Never work on live equipment, including troubleshooting and diagnostic testing, unless it is the only possible option for diagnostic testing.



### Confined spaces

You need a permit to work in a confined space and you must verify that all required control measures are in place.



### Chemical exposure

Protect yourself: know the chemical hazards, properties and precautions.



### Hot work

Hot work (welding, burning, brazing, grinding, flame cutting, etc) is NOT permitted unless adequate control measures are in place.



### Safe driving

Avoid distracted driving. Keep your mind and eyes on the task to stay safe.



### Traffic on site

Keep your mind and eyes on the task to stay safe.



### Lifting

Lifting and handling can cause serious injuries. Think before you lift and consider using lifting equipment.



### PPE

Do not start work without wearing all required PPE. All PPE must be in good condition and the user trained on its correct use.

The power behind your mission



**Attachment 12  
NOT USED**

Attachment 13  
NOT USED



## Attachment 14

## Background Checks and Substance Testing

THIS ATTACHMENT 14 SHALL **NOT** APPLY TO SUBCONTRACTOR PERSONNEL WHO DO **NOT** HAVE ACCESS TO JCI AND/OR JCI CUSTOMER PREMISES, WORKSITES, OR CONFIDENTIAL INFORMATION.

IF ANY TERMS OF THIS ATTACHMENT 14 ARE INVALID OR UNENFORCEABLE UNDER ANY APPLICABLE STATUTE, REGULATION, ORDINANCE, EXECUTIVE ORDER OR OTHER RULE OF LAW, THE TERM WILL BE DEEMED REFORMED OR DELETED AS THE CASE MAY BE, BUT ONLY TO THE EXTENT NECESSARY TO COMPLY WITH APPLICABLE LAW. TO THE EXTENT PERMITTED BY LAW, THIS ATTACHMENT 14 ALSO APPLIES TO PERSONNEL SUBJECT TO A COLLECTIVE BARGAINING AGREEMENT.

Performing Work for JCI is conditioned upon Subcontractor's implementation and administration of policies and procedures that provide for Substance Testing and Background Checks of all Subcontractor personnel having access to JCI's or JCI Customer's premises ("Worksite") and/or JCI's or JCI Customer's Confidential Information prior to performing any Work. Subcontractor is responsible for developing and administering such policies at its expense.

1. **Substance Testing.** NOTE: Subcontractor personnel subject to any applicable Canadian federal and/or provincial government testing due to the nature of the work to be performed, shall abide by the levels set by any applicable regulations.

- a) "Substance Testing" means the analysis of urine, saliva, or breath; however, at times circumstances may warrant additional testing methods.
- b) "10-Panel Drug Test" means testing by a laboratory certified by the applicable regulating body, for the purpose of determining the presence or absence of the following drugs or their metabolites: marijuana, cocaine, phencyclidine, opiates, methaqualone, methadone, amphetamines, barbiturates, benzodiazepines and propoxyphene.
- c) "Reasonable-Suspicion" means drug testing based on a belief that an employee is using or has used drugs in violation of the employer's policy drawn from specific objective and articulable facts and reasonable inferences drawn from those facts in light of experience. Among other things, such facts and inferences may be based upon:
  - i) Observable phenomena while at work, such as direct observation of drug use or of the physical symptoms or manifestations of being under the influence of a drug.
  - ii) Abnormal conduct or erratic behavior while at work or a significant deterioration in work performance.
  - iii) A report of drug use, provided by a reliable and credible source.
  - iv) Evidence that an individual has tampered with a drug test during his or her employment with the current employer.
  - v) Information that an employee has caused, contributed to, or been involved in an accident while at work.
  - vi) Evidence that a person has used, possessed, sold, solicited, or transferred drugs while working or while on the worksite or while operating the Subcontractor's vehicle, machinery, or equipment.
- d) **Confidentiality.** Results of individual Substance Tests shall not be disclosed to JCI. Subcontractor must maintain records of such tests and such records are subject to compliance audits by JCI during the term of the Agreement and for six years after termination or expiration of the Agreement. The results of Substance Tests performed for Reasonable-Suspicion or accident/incident investigations (as described below) must be disclosed to JCI upon request. Audit results will be treated as confidential to protect the privacy of personnel.
- e) **Requirements.** At a minimum, testing shall be performed as follows:
  - i) Pre-employment;
  - ii) Upon Reasonable-Suspicion (as defined above) by JCI that a Subcontractor's personnel performing the Services has consumed or is in possession of any substance or item prohibited by this policy; and
  - iii) When requested by JCI, immediately following any incident that results in a recordable bodily injury, as defined by occupational health and safety legislation, or damage to real or personal property not owned by the Subcontractor's personnel.In addition, any substance testing, following an incident as may be mandated by any applicable Canadian federal and/or provincial government must be strictly followed. Substance Testing may also be required following a near-miss incident. A "near-miss incident" is any incident that, if it had proceeded to a reasonably possible and more serious level of development, would have had the potential for personal injuries, property damage, or serious liability claims.
- f) **Refusal to be tested.** Any Subcontractor personnel who refuses to sign a consent form or submit to testing will not be allowed to work on any JCI project.
- g) **Subcontracts.** In all cases where Subcontractor is permitted to employ sub-subcontractors, Subcontractor is responsible for ensuring that such sub-subcontractor's personnel comply with these requirements. Contracts between Subcontractor and sub-subcontractors must stipulate that JCI has the right to audit sub-subcontractor's compliance.
- h) **Consent Forms.** Subcontractor must provide notice to and obtain signed consents from its personnel who are subject to these requirements to release to JCI, at JCI's request, the results of any Substance Testing performed. Subcontractor is responsible for providing

notices and obtaining consent for the disclosure of any personnel's personal information to JCI, and JCI's use of that personal information, to the extent such notices and consent are required by applicable privacy and data protection laws.

i) **Accommodation.** Wherever applicable pursuant to human rights legislation, JCI will engage with Subcontractor (and any sub-subcontractor) in a reasonable accommodation process to the point of undue hardship for employees and personnel with problems of abuse, dependency, or addiction with drugs and/or alcohol, with an aim of preventing these problems.

2. **Additional Requirements.** Subcontractor understands and will communicate to its personnel that the use, possession, concealment, transportation, promotion, or sale of the following substances is strictly prohibited on any JCI Worksite. Any Subcontractor personnel in violation of these provisions shall be removed from the Worksite and prohibited from performing work on any JCI project. Prohibited substances and materials are:

- a) any alcoholic beverage;
- b) any substance that the individual may not sell, use, or distribute under the laws of the province in which the Services are to be performed; and
- c) any otherwise legal, but illicitly-used substances. Otherwise legal, but illicitly-used substances include prescription drugs obtained without proper medical authorization, and prescribed drugs, over-the-counter drugs, and other substances not being used for their intended purposes or at the intended dosage.

3. **Background Checks.** For each of Subcontractor's personnel who are to be dispatched to a JCI Worksite or who will otherwise be performing Work, Subcontractor shall obtain at Subcontractor's expense a background check ("Background Check") that meets or exceeds the following standards or such other standards as required by JCI's customer. Subcontractor personnel may not perform Work until Subcontractor has certified in writing that such person has passed such Background Checks. JCI may, at its sole discretion, perform random audits to ensure that the certifications are accurate and/or require periodic Background Checks. The Background Check performed for personnel in Canada must include:

- National Address Locator
- Social Insurance Number ("SIN")
- National Criminal File Search (including sex offender registry and terrorist watch lists) that is related to employment
- 7-year Criminal History Search in each county the applicant lived including up to three aliases based on the SIN that is related to employment
- 10-year Federal Criminal Search that is related to employment
- Employment Verifications (for all employers in last 7 years)
- Eligibility to work in Canada
- Professional License & Certificate Confirmation

For personnel outside Canada a comparable check shall be performed. The certification must state that the person has not, during the previous seven years, been convicted of or pled guilty, no contest or nolo contendere to a crime (summary or indictable) involving a breach of trust, dishonesty or violence.

Subcontractor is responsible for complying with all legal requirements applicable to the above collection and disclosure of background checks, including requirements to obtain consent or provide notices in a prescribed form, provide notices of adverse actions taken on the basis of the background checks, and any other requirements contained in applicable consumer reporting or privacy and data protection laws.

4. **Ongoing Duty to Inform.** Under penalty of perjury, all Subcontractor personnel who are to be dispatched to a JCI Worksite, must agree to inform their employer or the party with whom they are under contract, within forty-eight (48) hours if convicted of any disqualifying offense while such person is under contract in that capacity.